

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
MINUTES OF MEETING CONDUCTED
FEBRUARY 24, 2021**

MEMBERS PRESENT

Pastor James T. Morris (virtual)
John M. Crossman
Olga Restrepo
James Cowan
Tiffany E. Hughes (virtual)
Jeff Robinson III

MEMBERS ABSENT

Victoria Laney

COUNTY STAFF

Nancy Sharifi, Assistant Manager, HCD
Janna Souvorova, Chief Planner, HCD
Sarah Elbadri, Planner II
Inalbert Ramos, Sr. Planning Development Assistant, HCD
Yetzenia Negron, Sr. Planning Development Assistant, HCD
Angela Abrusci, Project Coordinator, HCD
Elizabeth Rico, Administrative Assistant

GUESTS

George A. Wallace, LGBT Center Orlando, Inc. (virtual)

I. PUBLIC COMMENTS

- A. The meeting was called to order at 12:05 p.m. John Crossman, Chairman, opened the meeting for public comments.

George A. Wallace commented he did not have any public comments regarding the meeting but wanted to observe the process.

II. APPROVAL OF THE MINUTES

- A. A motion by James Cowan, seconded by Olga Restrepo, to approve the minutes for the December 16, 2020 meeting. Motion carried.

III. NEW BUSINESS

- A. **CARES Act (CDBG-CV3, ESG-CV2) Funding Recommendations and Second Amendment to FY 2019-2020 Annual Action Plan**

Ms. Janna Souvorova reported the Request for Applications (RFA) process for the additional CARES Act funds for the CDBG-CV3 and ESG-CV2 allocations, to be included into the budget for the Second Amendment to FY 2019-2020 Action Plan, is complete. Funding recommendations were reviewed for the CDBG-CV3 public services and Capital Improvement and Housing Projects, and ESG-CV2 Homeless

CDAB Meeting Minutes

Page 2

February 24, 2021

Services for COVID-related funding to prevent, prepare for, and respond to the coronavirus pandemic.

Ms. Souvorova discussed the project evaluation criteria for all applications submitted during the RFA process. It was explained that agencies that were not recommended for funding either failed to establish a connection to immediate and/or short-term COVID-19 related needs, or requested funds for ineligible expenditures. In some cases, the financial and/or organizational capacity of an agency was not clear.

Ms. Souvorova noted that, in addition to funding for projects to prevent, prepare for, and respond to the coronavirus pandemic, the proposed amendment budget includes funding for administration, and it also shows funds not yet allocated.

A motion by James Cowan, seconded by Jeff Robinson III, to approve the amended budget for the FY 2019-2020 Action Plan to include additional COVID-related funding. Motion carried.

B. 2021-2025 Consolidated Plan and 2021-2022 Action Plan Timeline

Ms. Souvorova provided an overview of the upcoming RFA process for FY 2021-2022 Action Plan, which will be part of a new 5-Year Consolidated Plan for Orange County. It was noted that the RFA Notice is scheduled to be published in *Orlando Sentinel* on February 28, 2021, and in *El Sentinel* on March 6, 2021 (in Spanish). The application process will start on March 5, 2021 and will continue through April 9, 2021. The Board is scheduled to meet again in April to listen to agency presentations. The funding recommendations for FY 2021-2022 Action Plan will be discussed by the Board during the regularly scheduled meeting in May.

C. Consolidated Plan and Analysis of Impediments to Fair Housing Choice – Outreach and Marketing Efforts

Staff will be working on the five-year Consolidated Plan, and the Analysis of Impediments to Fair Housing Choice. Ms. Souvorova reviewed several marketing efforts that are being considered as part of the process, to include an online resident survey, virtual stakeholder focus group meetings, press releases in various media outlets, and radio and talk shows, to name a few.

IV. OLD BUSINESS

There was no old business.

V. ADJOURNMENT

A motion by James Cowan, seconded by Olga Restrespo, to adjourn the meeting.
Motion carried.

The meeting adjourned at 1:35 p.m.

Approved: _____

Date: _____

John M. Crossman, CDAB Chairman

Attest: _____

Date: _____

Elizabeth Rico

Housing and Community Development Division

DRAFT