

COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
MINUTES OF MEETING CONDUCTED
DECEMBER 16, 2020

MEMBERS PRESENT

John M. Crossman
Pastor James T. Morris (virtual)
Olga Restrepo
Tiffany E. Hughes
Victoria Laney

MEMBERS ABSENT

Jeff Robinson III
James Cowan

COUNTY STAFF

Nancy Sharifi, Assistant Manager, HCD (virtual)
Janna Souvorova, Chief Planner, HCD
Sarah Elbadri, Planner II (virtual)
Gonzalo Loayza, Housing Assistant (virtual)
Angela Abrusci, Project Coordinator (virtual)

GUESTS

No guests were present.

I. PUBLIC COMMENTS

The meeting was called to order at 6:05 p.m. John M. Crossman, Board Chairman, opened the meeting for public comments.

No public comments were received during the meeting.

Ms. Souvorova introduced Ms. Victoria Laney, new board member representing District 2.

II. APPROVAL OF THE MINUTES

A motion by Tiffany E. Hughes, seconded by Olga Restrepo, to approve the minutes for the October 21, 2020 meeting. Motion carried.

III. NEW BUSINESS

A. Election of Co-Chairman

A motion by Tiffany Hughes, seconded by Victoria Laney, to appoint Pastor James T. Morris as Co-Chairman. Motion carried.

B. 2019-2020 Consolidated Annual Performance and Evaluation Report (CAPER)

Board members were provided a copy of the CAPER's Executive Summary and a 2-page flyer outlining a summary of accomplishments for FY 2019-2020. The CAPER reports on the progress made and on the impact of the activities and programs funded with the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program as part of the 2019-2020 Action Plan.

Ms. Souvorova, reviewed a summary of the affordable housing activities, community development accomplishments, and homeless services implemented during Fiscal Year October 1, 2019 and September 30, 2020. Ms. Souvorova also reported on the progress made to date with the supplemental CDBG-CV and ESG-CV funds that have been allocated to help prevent, prepare for, and respond to the coronavirus pandemic (first round of allocations, with subrecipient agreements executed in September-October of 2020).

C. 2019-2020 CAPER Public Hearing Comments

Ms. Souvorova reported that only one public comment was received to date, and it will be included in the final CAPER document and submitted to HUD.

D. 2020 Annual Action Plan Amendment and Additional CARES Act Funds

A Request for Applications (RFA) will be released by the end of December for additional supplemental CDBG and ESG funding received in round two and three of the Coronavirus Aid, Relief, and Economic Security (CARES) Act allocations. During the February 2021 meeting, the CDAB will discuss the COVID related projects submitted as part of this RFA process.

IV. OLD BUSINESS

There was no old business.

V. ADJOURNMENT

A motion by Victoria Laney, seconded by Tiffany Hughes, to adjourn meeting. Motion carried. The meeting adjourned at 7:00 p.m.

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Approved: _____

John M. Crossman, CDAB Chairman

Date: _____

Attest: _____

Elizabeth Rico

Elizabeth Rico

Housing and Community Development Division

Date: _____