

ORANGE COUNTY COMMUNITY & FAMILY SERVICES DEPARTMENT COMMUNITY ACTION BOARD

Meeting Minutes June 10, 2020

The Community and Family Services Department Community Action Board (CAB) met via Orange County Webex <https://ocfl.webex.com>, Meeting number (access code): 133 499 6366 Meeting password: bRiznpAS422 on June 10, 2020.

Vice Chair- Barbara Hoosier called the meeting to order at 4:05 p.m. A quorum was present.

There was a moment of silence.

Instructions:
Present = 1
Absent = 0
Absence Waived = 0*

2020 Attendance Record

Sector		Unit Attendance				Term		
I. PUBLIC	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
COMM. VICTORIA P. SIPLIN, Rep. (OCBCC)	1	5	5	0	0	01/06/2015	01/01/2019	12/31/2022
	Rose-Nancy; Joseph, Alternate					03/12/2015	01/01/2019	12/31/2022
COMM. MAYRA URIBE, Rep. (OCBCC)	0	5	4	0	1	2/14/2019	2/14/2019	12/31/2023
	Cortez Whatley, Alternate					4/10/2019	4/10/2019	12/31/2023
COMM. MARIBEL GOMEZ CORDERO, Rep. (OCBCC)	1	5	5	0	0	2/14/2019	2/14/2019	12/31/2020
	Mariely Velez, Alternate					3/11/2020	3/11/2020	12/31/2020
MELISSA BYRD, Rep. (OCPS)	1	5	5	0	0	2/13/2019	2/13/2019	2/12/2023
	OPEN, Alternate							
COUNCILMAN ELIAS CHOTAS, Rep. (City of Edgewood)	1	5	5	0	0	10/22/2019	10/22/2019	12/31/2021
	MAYOR JOHN DOWLESS, Alternate					11/22/2019	11/22/2019	12/31/2021
SUSANNE NIELSEN, Rep. (City of Belle Isle)	0	5	2	0	3	10/22/2019	10/22/2019	12/31/2021
	OPEN, Alternate							
STATE REPRESENTATIVE BRUCE ANTONE, Rep.	0	5	5	0	0	08/23/2016	09/14/2016	12/31/2020
	Hudie Stone, Alternate					06/14/2017	06/14/2017	12/31/2020
COUNCILMAN Tarus Mack, Rep.	1	5	5	0	0	04/10/2018	04/10/2018	12/31/2021
	Diali Coll-Mercado, Alternate					02/12/2020	02/12/2020	12/31/2021

Sector			Unit Attendance			Term		
II. COMMUNITY	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
Vacant, Rep.	0	5	0	0	0			
OPEN, Alternate	0							
(District 2) PASTOR HEZEKIAH BRADFORD, JR., Rep.	1	5	3	0	2	03/03/2015	03/11/2015	03/10/2019
Mina Robinson, Alternate	0					11/09/2016	11/09/2016	03/10/2019
(District 3) ABIGAIL CROCKET, Rep.	0	5	2	0	3	02/14/2018	02/14/2018	02/13/2022
JULIE YETTER, Alternate	0					10/12/2016	10/12/2016	02/13/2022
(District 4) Vacant, Rep.	0	5	0	0	0			
OPEN, Alternate	0							
(District 5) SABRINA PERSAUD, Rep.	0	5	2	0	3	02/24/2015	04/08/2015	04/7/2019
OPEN, Alternate	0							
(District 6) EVANGELINE RICHARDSON, Rep.	0	5	4	0	1	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large Districts 1, 2, and 6) BARBARA HOOSIER, Rep.	1	5	4	0	1	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large District 3,4 & 5) Vacant, Rep.	0	5	0	0	0			
Vacant, Alternate	0							

Sector			Unit Attendance			Term		
III. PRIVATE	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
VIVIAN TINDAL, Rep. (Minority Organizations)	1	5	5	0	0	06/27/2007	02/10/2016	02/09/2020
VACANT, Alternate	0							
Vacant, Rep. (Religious Organizations)	0	5	0	0	0			
Vacant, Alternate	0							
DEBI MELI, Rep. (Private Social Service and Charitable Agencies)	1	5	5	0	0	09/12/2018	09/12/2018	09/11/2022
Vacant, Alternate	0							
CLIFFORD MARVIN, Rep. (Workforce Labor Organization)	1	5	4	0	1	04/26/2016	05/11/2016	05/10/2020
KARL ALLEN, Alternate	1					10/11/2017	10/11/2017	05/10/2020
JERIKA MOBLEY, Rep. (Private Community-based professional organization)	1	5	4	0	1	4/10/2019	4/10/2019	4/9/2023
VACANT, Alternate	0							
MARITZA VAZQUEZ, Rep. (Head Start Policy Council)	1	5	5	0	0	11/14/2018	11/14/2018	11/14/2022
LEAH ACKERMAN, Alternate	0					11/14/2018	11/14/2018	11/14/2022
DEXTER NELSON JR., Rep. (Major Employers)	0	5	2	0	3	3/13/2019	3/13/2019	3/12/2023
VACANT, Alternate	0							
Yesenia Baron, Rep., (Business)	1	5	5	0	0	09/11/2019	09/11/2019	09/10/2023
Vacant, Alternate	0							

INTRODUCTION AND SEATING

Ms. Maleka Mobley announced that there was one new appointment and one reappointment for today's meeting. CareerSource Central Florida recommends the appointment of Clifford Marvin as representative and the re appointment of Karl Allen representing Workforce Labor Organizations for the Private Sector.

MOTION TO ACCEPT AND SEAT NEW BOARD MEMBERS

A motion to accept and seat Clifford Marvin as representative and the re appointment of Karl Allen representing Workforce Labor Organizations for the Private Sector.

Motion/Second: Hezekiah Bradford/Commissioner Maribel Gomez-Cordero

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and seated the board member appointments

ATTENDANCE- Roll Call

Board Members present: Maritza Vasquez, Diali Coll-Mercado, Councilman Tarus C. Mack, Commissioner Maribel Gomez-Cordero, Mariely Velez, Vivian Tindal, Yesenia Baron, Melissa Byrd, Debi Meli, Rose-Nancy Joseph, Commissioner Victoria Siplin, Clifford Marvin, Jerika Mobley, Karl Allen, Hudie Stone, Cortez Whatley, Pastor Hezekiah Bradford, Barbara Hoosier, and Councilman Elias Chotas

Staff members present: Trellany Williams, Maleka Mobley, Jacquelyn Muse, Marcia Watson, and Lavon Williams.

PUBLIC COMMENTS

There were none.

COMMUNITY ACTION BOARD MEETING MINUTES

A copy of the Community Action Board Meeting Minutes dated May 13, 2020 was included in the meeting packet.

MOTION TO ACCEPT AND APPROVE THE MEETING MINUTES

A motion to accept and approve the Community Action Board meeting minutes dated May 13, 2020 included in the meeting packet.

Motion/Second: Hezekiah Bradford/Melissa Byrd.

AYE, (voice vote): All members. No abstentions.

DIVISION MANAGER'S REPORT – Lavon Williams, Division Manager

Ms. Williams gave an update on the Community Action Division services.

COMMUNITY CENTERS

Ms. Lavon Williams announced to the board that the centers have received a little under 2000 visits to the centers as we continue to operate according to the Center for Disease Control regulations as well as phase 2 of Orange County's COVID-19 safety policy. Boys and Girls Club is operating at John Bridges with a limited number of participants. POPS Interns begin their work at all Centers on June 9, 2020. Maxey and Pine Hills Centers are receiving 25 vouchers each to distribute to families in need in their service areas.

LIHEAP

Mrs. Lavon Williams gave an update on the Low Income Home Energy Assistance Program (LIHEAP) for the 2019-2020 Fiscal Year (FY) (April 1, 2019- March 31, 2020). Direct Client Assistance Budget - \$3.2 million; Total expenditure FY to date- \$510,335; total units of service- 1249; and average assistance per household - \$408.

Senior Climate Efficiency Program

Mrs. Lavon Williams gave a brief update on the Senior Climate Efficiency Program (SCEP). SCEP has launched and began serving low-income seniors with air conditioning/heat system repair and replacement. The program has completed system replacements on 17 homes since the beginning of January. There are another 5 homes currently in the process of completion. The division's goal is to serve 30 homes this fiscal year.

Office on Aging

Mrs. Lavon Williams gave a brief overview of the Office on Aging Program. June 12th is World Elder Abuse Day. The Elder Ambassador Program's Quarterly training was held the first week of June. The Commission on Aging Monthly E-Newsletter will have a new design. In addition to the Monthly News Letter we also send out weekly updates to elder services agencies. Five issues were released in May. The LIFE Information for Elders seminars are now virtual. The Launch was moved to June 18th.

Community Services Block Grant (CSBG) Update

Mrs. Lavon Williams reported on the CSBG Quarterly Outcomes as of April 1st thru June 4, 2020, for the new grant year. Mrs. Williams reminded the board that the Program years is from April 1st- March 31st and the Fiscal Year (FY) is from October 1st thru September 30th. **Outcomes as of June 4, 2020:** *Unemployed Adults that Obtained Employment- Goal 100 Achieved 0 (0%); Employed Participants that Provided Increase in*

Income and Benefits- Goal 35 Achieved 1 (2%); Unemployed Adults that Maintained Employment 90 Days or More- Goal 40 Achieved 2 (5%); Obtained Recognized Credential to Achieve Vocational Skills- Goal 125 Achieved 2 (%); and Completed High School Diploma or GED- Goal 5 Achieved 0 (0%); Achieved and Maintained Capacity to meet basic needs, Achieved 127 (Utility Assistance).

FINANCIAL REPORT

A copy of the Community Service Block Grant (CSBG) Budget Fiscal Year (FY) (April 1, 2019- March 31, 2020) was provided in the meeting packet.

A Report of the CSBG Budget Summary expenditures for March and April 2020, were given to the board. Total Expended 67%. Although the 2020 funds have not been received from the State, those numbers have been into the account software and are reflected in the Financial Report. We are in the process of expending the final funds for our previous FY budget and 2020 funds will be dispersed. We are looking to receive \$797,816 for our 2020 funds.

ANNUAL TRAINING

Mrs. Lavon Williams informed the board the new proposed date for the annual training will be September 23, 2020. More information will be provide and planning progresses.

CARES ACT

Mrs. Lavon Williams informed the board that Orange County Government has received \$243.2 million in Federal CARES Act funding. Approximately \$36.5 million has been allocated for Orange County's Individual and Family Assistance Program. There is also money set aside for Small Businesses. Also, \$36.5 million has been allocated for Orange County's partner nonprofits providing family and individual services. The formula that determines the allocation of funds for CSBG and LIHEAP has not been updated since 1998. Mr. Bell and others have lobbied for that formula to be updated, which is now taking place. In addition to the CARES Act funds received by Orange County Government, the Community Action Division is receiving CARES Act funding as well. Approximately \$3 million dollars were received for LIHEAP and approximately \$1.2 million for CSBG. These funds are to be used for individuals affected directly by COVID-19. We will need to perform a Needs Assessment and update the Community Action Plan regarding these funds in which we will need input and approval from the Community Action Board.

MOTION TO APPROVE DIVISION MANAGER & FINANCIAL REPORTS

A motion to accept and approve the Division Manager and Financial Reports.

Motion/Second Comm. Vivian Tindal/Karl Allen

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the Division Manager's & Financial Report.

HEAD START POLICY COUNCIL REPORT

Ms. Maritza Vasquez gave a brief update on the Head Start Policy Council. Orange County Head Start staff are currently serving 900 students during the summer and continue to practice distance learning in response to COVID-19. Head Start is currently processing approximately 21 applications for eligibility for the 2020-2021 school year. The Head Start application process is available online: @

<http://orangecountyfl.net/FamiliesHealthSocialSvcs/EarlyEducationPre-school.aspx>

Head Start has also received funds for the CARES Act.

PUBLIC REPRESENTATIVE COMMENTS

There were none.

PRIVATE REPRESENTATIVE COMMENTS

Vivian Tindal asked to remind the board of its Summer Recess for the months of July and August. The Community Action Board will resume in September 2020.

Karl Allen informed the board that CareerSource Central Florida reopened their doors on June 3rd and they are serving the community by appointment only. To apply please call 1-800-757-4598 or visit www.careersourcecentralflorida.com. Appointment are available between 10am and 4pm.

COMMUNITY REPRESENTATIVE COMMENTS

There were none.

MOTION TO ADJOURN

A motion to Adjourn

Motion/Second: Elias Chotas/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: Meeting Adjourned

MEETING ADJOURNED

4:40 p.m.

A handwritten signature in black ink, appearing to read 'Evangeline Richardson', is written over a horizontal line.

Evangeline Richardson, Secretary/ Orange County Community Action Board