

A meeting of the OBT Development Board was held **virtually, via Zoom on July 22, 2020**, at 7:30 a.m.

Members Present: Demetrius Summerville, President  
Avery Donaudy, Vice-President  
Commissioner Victoria Siplin  
Tangia Hill-Smikle  
Brandon Lee

Staff Present: Vanessa Pinkney, Executive Director  
Marcia D. Davis, Executive Assistant  
Jessica Darden, Program Specialist

Guests: Tom Kohler, Senior Director, GAI Consultants, Inc.  
Jason Reynolds, Orange County Government  
Brian Watson, LandQwest Commercial Real Estate Services

### **CALL TO ORDER**

The meeting was called to order by Demetrius Summerville, President, at 7:38 a.m.

- I. ROLL CALL – D. Summerville, A. Donaudy, Commissioner V. Siplin, T. Hill-Smikle, B. Lee**
- II. CONSENT AGENDA**

A. Donaudy moved to approve the Consent Agenda. It was seconded by B. Lee and the motion carried with all members voting aye.
- III. OBT NORTH TRASH RECEPTACLES – Gore to I-4**

Commissioner V. Siplin requested a review of the area from Gore to I-4 to install new trash receptacles. New receptacles will be installed at 10 additional locations, 9 pole mounted and 1 surface mounted, at a cost of \$6,255.00. D. Summerville moved to approve at stated cost. It was seconded by Commissioner V. Siplin and the motion carried with all members voting aye.
- IV. OFFICE RELOCATION**

The current lease will end on September 30, 2020, with a renewal rate of \$4,500.00 monthly. V. Pinkney toured spaces at 2800 S. OBT. With rent at \$3,000.00, there will be a savings of \$1,500.00 monthly, \$18,000 annually, plus an additional \$7,970.00 in amenities (maintenance, landscaping, utilities, pest control, etc.) Commissioner V. Siplin moved to negotiate regarding the rent. It was seconded by A. Donaudy and the motion carried with all members voting aye.
- V. STAFF RESTRUCTURING**

V Pinkney proposed spreading the MSTU Program Manager position among the existing 3 employees to 1) grow professionally and 2) create savings. Jessica will be promoted to Program Manager with a 20% salary increase to \$54,000 plus benefits. Marcia will be promoted to Program Assistant with a 20% salary increase to \$48,000 plus benefits. Under the restructuring the savings to MSTU will be \$32,375 and savings to SN will be \$37,834. A. Donaudy moved to approve the restructuring. It was seconded by D. Summerville and the motion carried with all members voting aye.
- VI. OLD BUSINESS**

- **OBT Safety Task Force Update**
- **OBT Housing Task Force**
- **OBT Next Marketing – Promo Video** – V. Pinkney provided updates. The website is near completion. Interviews were conducted with local business owners, including one in Spanish and one in Creole. Next month's Board meeting will be dedicated to presenting the new website to the Board before it is released to the public.
- **The Pavement of Woods Street** – GAI has started work on the project. Jason Reynolds was contacted to help facilitate discussion with current Orange County staff not familiar with the project.
- **Tour for Developers and Investors** – V. Pinkney gave update. Virtual options are being reviewed.

#### **VII. NEW BUSINESS**

T. Kohler mentioned the dedication of Lorna Doone Park, finishing up the master planning around Camping World Stadium, the new West Lakes Boys and Girls Club, the City of Orlando CRA's proposals for Master Planning updates including the OBT area. T. Kohler mentioned the Pine Loch Elementary Stem Program being recommended for a national award and the continued work on the Family Reading Program.

#### **VIII. PUBLIC COMMENT**

##### **ADJOURNMENT**

The meeting was adjourned at 8:59 a.m.

Minutes Submitted by

*Marcia D. Davis*

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Marcia D. Davis