

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)  
MINUTES OF MEETING CONDUCTED  
FEBRUARY 19, 2020**

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**MEMBERS PRESENT**

John M. Crossman  
Sara Cunnard  
Pastor James T. Morris  
James Cowan

**MEMBERS ABSENT**

Jeff Robinson III  
Tiffany E. Hughes  
Sandra Algarin

**COUNTY STAFF**

Nancy Sharifi, Assistant Manager, HCD  
Janna Souvorova, Chief Planner, HCD  
Sarah Elbadri, Planner II  
Inalbert Ramos, Sr. Planning Development Assistant, HCD  
Yetzenia Negron, Sr. Planning Development Assistant, HCD  
Gonzalo Loayza, Housing Assistant, HCD  
Elizabeth Rico, Administrative Assistant, HCD

**GUESTS**

None

**I. PUBLIC COMMENTS**

- A. John M. Crossman, Chairman, opened the meeting for public comments.

No public comments were provided during the meeting.

**II. NEW BUSINESS**

**A. 20-21 Request for Applications (RFA) Process**

The division is getting additional county funding for new county initiatives, but reduced funding from the state's State Housing Initiatives Partnership Program due to other state priorities such as teacher's salaries.

Orange County has advertised the Request for Application Process (RFA) and applications will be accepted online through Zoomgrants. Some organizations are having a problem spending the funds in a timely manner due to changes in leadership and program changes.

The Salvation Army has not been able to spend funds awarded due to staffing issues and financial capacity. The agency was unable to spend \$50,000 from previous year and \$60,000 from the current year. The \$50,000 was reallocated to Coalition for the Homeless to provide Rapid Rehousing and homelessness services.

A waiver may be requested from the Department of Housing and Urban Development to use the funds for other activities.

There are three technical assistance workshops scheduled for Friday, February 28, 2020 from 9:00 a.m. to 12:30 p.m. at the county administration building. The application period for the Request for Applications is from March 2, 2020 to April 3, 2020.

**III. APPROVAL OF THE MINUTES**

- A. A motion by Sara Cunnard, seconded by James Cowan to approve the minutes for the December 18, 2019 meeting. Motion carried.

**NEW BUSINESS - continued**

As of April 2020, the Housing Division will be allocated ten million dollars to for the preservation and creation of affordable housing. Another \$10 million will be allocated in October 2020 with a 10 percent increase annually. Some of the strategies that will be used to expand the funds include multi-family financing, begin new pilot projects, subsidize rental assistance, and purchase land for affordable housing.

**B. 2020 Schedule of fair housing activities**

Educational workshops for landlord and tenants are scheduled in all county districts.

**IV. OLD BUSINESS**

There was no old business.

**V. ADJOURNMENT**

The meeting adjourned at 1:10 p.m.

Approved: \_\_\_\_\_

John M. Crossman, CDAB Chairman

Attest: \_\_\_\_\_

Elizabeth Rico  
Elizabeth Rico

Housing and Community Development Division

Date: \_\_\_\_\_

7/14/20

Date: \_\_\_\_\_

7/21/20