

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)**  
**MINUTES OF MEETING CONDUCTED**  
**June 17, 2020**

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**MEMBERS PRESENT (VIRTUAL)**

John M. Crossman  
Sara Cunnard  
Pastor James T. Morris  
James Cowan  
Sandra Algarin

**MEMBERS ABSENT**

Jeff Robinson III  
Tiffany E. Hughes

**COUNTY STAFF**

Mitchell Glasser, Manager, HCD  
Nancy Sharifi, Assistant Manager, HCD  
Janna Souvorova, Chief Planner, HCD  
Olivette Carter, Program Development Supervisor, HCD  
Sarah Elbadri, Planner II  
Inalbert Ramos, Sr. Planning Development Assistant, HCD  
Gonzalo Loayza, Housing Assistant, HCD

**GUESTS**

Brian Postlewait, Homeless Services Network of Central Florida, Inc.

**I. PUBLIC COMMENTS**

- A. The meeting was called to order at 12:03 p.m. John M. Crossman, Chairman, opened the meeting for public comments.

No public comments were received.

**II. APPROVAL OF THE MINUTES**

- A. A motion by James Cowan, seconded by Sara Cunnard, to approve the minutes for the May 20, 2020 meeting. Motion carried.

**III. NEW BUSINESS**

**A. Public Hearings**

**1. Housing Choice Voucher Program (Section 8) 2020-2025 Five-Year Plan and 2020 Annual Plan**

The public hearing opened for comments.

Olivette Carter, Program Development Supervisor, reported on the Housing Choice Voucher Program (Section 8) 2020-2021 Five-Year Plan and 2020 Annual Plan. More specifically, Ms. Carter reviewed the goals and objectives

associated with the Five-Year Plan that enable the County to serve the needs of low-income, very low-income, and extremely low-income families for the next five years. The Program goals included increasing the availability of decent, safe and affordable housing; promoting self-sufficiency and asset development among program participants; and maintaining high standards in the management of all program components.

For the 2020 Annual Plan, Ms. Carter stated that Orange County has 1,263 regular vouchers, with 1,235 of them being utilized (a rate of 98.2%). The County also has 65 Veterans Affairs Supporting Housing (HUD-VASH) program vouchers of which 57 are utilized. In addition, Orange County administers 50 vouchers for the Mainstream Program – a new program from HUD.

Ms. Carter also reported that the Section 8 waiting list has closed with 14 pending applications and 330 people on the waitlist. Ms. Carter proceeded to answer several questions from the Board members related to the high cost of housing, COVID-19 and their impact on the Section 8 program.

## **2. 2020-2021 One-Year Action Plan**

The public hearing opened for comments.

Ms. Souvorova provided an overview of the FY 2020-2021 Action Plan timeline and continued with an overview of a summary worksheet with the proposed funding for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) applications received by Orange County as part of the FY 2020-2021 Request for Applications (RFA) process.

The agencies listed below are being considered for CDBG *Capital Improvement and Housing Projects* funds:

Aspire Health Partners, Inc. (Clarcona Pointe Project)	\$ 143,984
Catholic Charities of Central Florida, Inc. (Phase II)	\$ 272,000
Catholic Charities of Central Florida, Inc. (Monsignor Bishop, Phase II)	\$ 105,675
Christ the King Episcopal Church, Inc. (Azalea Park)	\$ 157,300
Freedom Ride, Inc.	\$ 316,797
Habitat for Humanity Greater Orlando and Osceola County, Inc.	\$ 570,643
Hope Community Center, Inc. (Phase II)	\$ 51,519
Jewish Family Services of Greater Orlando, Inc.	\$ 119,400
LifeStream Behavioral Center, Inc. (Anthony House, Phase II)	\$ 330,242
Rebuilding Together of Central Florida, Inc.	\$ 273,050
Winter Park Housing Authority (Tuscany at Aloma)	\$ 992,626

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The following agencies are not being considered for CDBG *Capital Improvement and Housing Projects* funds:

306 Foundation  
 Life Concepts, Inc.  
 Grand Avenue Economic Community Development Corp. (supplemental funding for the previously approved project – replacement of a lift station at the Maxwell Terrace apartment complex – will be awarded from prior year funds)  
 United Cerebral Palsy of Central Florida, Inc.

The agencies listed below are being considered for CDBG *Public Service* funds:

Aspire Health Partners, Inc.	\$ 60,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 40,000
Center for Independent Living in Central Florida, Inc.	\$ 42,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Coordinated Care for Children, Inc.	\$ 166,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Embrace Families Solutions, Inc.	\$ 35,000
Grand Avenue Economic Community Development Corp.	\$ 40,000
Harbor House of Central Florida, Inc.	\$ 37,000
Health Care Center for the Homeless, Inc.	\$ 55,000
iDignity, Inc.	\$ 30,000
IMPOWER, Inc.	\$ 38,000
Jewish Family Services of Greater Orlando, Inc.	\$ 52,000
Life Concepts, Inc.	\$ 55,000
Lighthouse Central Florida, Inc.	\$ 55,000
Primrose Center, Inc.	\$ 45,000
Seniors First, Inc. (Meals on Wheels)	\$ 131,645
SOS by Urbander, Inc.	\$ 30,000
The Lifeboat Project, Inc.	\$ 30,000

Ms. Souvorova also provided an explanation for the CDBG public services activities not recommended for funding in Fiscal Year 2020-2021.

The agencies listed below are being considered for the Emergency Solutions Grant (ESG) funding:

Catholic Charities of Central Florida, Inc.	\$ 100,000
Coalition for the Homeless of Central Florida, Inc.	\$ 145,000
Covenant House Florida, Inc.	\$ 70,000
Family Promise of Greater Orlando, Inc. (shelter operations)	\$ 53,000

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Family Promise of Greater Orlando, Inc. (homeless prevention)	\$	80,000
Harbor House of Central Florida, Inc.	\$	75,000
Homeless Services Network of Central Florida, Inc.	\$	20,000

Ms. Souvorova proceeded to report on the 2020-2021 One-Year Action Plan – Executive Summary, provided an overview of the Fiscal Year 2020-2021 budget for the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG), and reviewed projected annual outcomes for each of the goals listed in the 2016-2020 Orange County Consolidated Plan.

Ms. Souvorova noted that the public comment period for the Action Plan started on June 15, 2020 and will end on July 17, 2020, after which date the Action Plan will be finalized and submitted to the Board of County Commissioners (BCC) for approval.

A motion by Sandra Algarin, seconded by Pastor James T. Morris, to approve the proposed FY 2020-2021 Action Plan Budget and the Executive Summary of the 2020-2021 One-Year Action Plan. Motion carried.

**IV. OLD BUSINESS**

There was no old business.

**V. ADJOURNMENT**

The meeting adjourned at 1:30 p.m.

Approved: \_\_\_\_\_

John M. Crossman, CDAB Chairman

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Gonzalo Loayza  
Housing and Community Development Division

Date: \_\_\_\_\_