

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
MINUTES OF MEETING CONDUCTED
MAY 20, 2020**

MEMBERS PRESENT (VIRTUAL)

John M. Crossman
Sara Cunnard
Pastor James T. Morris
James Cowan
Sandra Algarin
Tiffany E. Hughes

MEMBERS ABSENT

Jeff Robinson III

COUNTY STAFF

Mitchell Glasser, Manager, HCD
Nancy Sharifi, Assistant Manager, HCD
Janna Souvorova, Chief Planner, HCD
Sarah Elbadri, Planner II, HCD
Inalbert Ramos, Sr. Planning Development Assistant, HCD
Yetzenia Negrón, Sr. Planning Development Assistant, HCD
Gonzalo Loayza, Housing Assistant, HCD
Elizabeth Rico, Administrative Assistant, HCD

GUESTS

None

I. PUBLIC COMMENTS

- A. Chairman John M. Crossman called the meeting to order at 12:05 p.m. and opened the meeting for public comments.

No public comments were received.

II. APPROVAL OF THE MINUTES

- A. A motion by James T. Morris, seconded by James Cowan to approve the minutes for the February 19, 2020 meeting. Motion carried.

III. NEW BUSINESS

A. Amendment to the Orange County Citizen Participation Plan

Orange County staff reported that on March 27, 2020, the CARES Act was signed into law, and, as a result, Orange County government will receive approximately \$4.1 million in CDBG-CV and over \$2 million in ESG-CV funds for the immediate prevention, preparation and response to the coronavirus pandemic. To utilize the funds, the County must amend its 2019-2020 One-Year Plan to include the additional funds being received. Orange County's Housing and Community

Development Division notified the community partners, nonprofits, and homeless providers of the additional funding being available, solicited their needs and encouraged them to apply for the additional COVID-19 funds as part of the FY 2020-2021 Request for Applications (RFA) process. The application deadline for public service and homeless service activities was extended until May 1, 2020, and funds are anticipated to be retroactive to March 27, 2020.

Orange County must also amend its Citizen Participation Plan to reduce the public comment period to no less than five days and allow for virtual meetings. Both amendments will be scheduled for the Board of County Commissioners approval on June 23, 2020.

It was also noted that Orange County will receive over \$243 million for COVID-related activities, such as small business grants and assistance for families in the amount of \$1,000. Applications will be available online beginning June 1, 2020. Different county divisions will administer these funds.

B. The CARES Act (CDBG-CV and ESG-CV) Funding Recommendations and Corresponding Amendment to the FY 2019-2020 Annual Action Plan

County staff reviewed the CARES Act 2019-2020 Annual Action Plan Amendment and recommendations for the COVID-19 funding for the supplemental CDBG-CV and ESG-CV programs.

As part of the county's RFA process, thirty-nine (39) proposals were received under the COVID-19 funding. The proposed activities were reviewed and further discussed with the Department of Housing and Urban Development, and it was determined that some eligible expenses include changes in services, cleaning equipment and supplies, personal protective equipment and additional personnel expenditures to address the pandemic response. Some of the ineligible expenses included telehealth and hazard pay.

C. Waivers to be Requested from HUD

County staff also discussed the availability of waivers under the CARES Act. The 30 percent median income cap and fair market rate limits were removed, the match was also not required for the ESG-CV funding.

It was noted that some supplemental funds were left unallocated but may be used to provide additional services, increase funding to other agencies, or be part of another RFA process later in the year.

A motion by Sandra Algarin to approve the CDBG-CV and ESG-CV 2019-2020 recommended budget, seconded by James Cowan. Motion carried.

IV. OLD BUSINESS

There was no old business.

V. ADJOURNMENT

The meeting adjourned at 1:27 p.m.

Approved: _____

Date: _____

John M. Crossman, CDAB Chairman

Attest: _____

Date: _____

Elizabeth Rico
Housing and Community Development Division

