

ORANGE COUNTY COMMUNITY & FAMILY SERVICES DEPARTMENT COMMUNITY ACTION BOARD

Meeting Minutes
February 12, 2020

The Community and Family Services Department Community Action Board (CAB) met at the Board of County Commissioner Chambers, 201 S. Rosalind Avenue, Orlando, Florida 32801 on February 12, 2020.

Chair- Tarus C. Mack called the meeting to order at 4:08 p.m. A quorum was present.

There was a moment of silence and The Pledge of Allegiance followed.

Instructions: Present = 1 Absent = 0 Absence Waived = 0*
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2020 Attendance Record

Sector		Unit Attendance				Term		
I. PUBLIC	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
COMM. VICTORIA P. SIPLIN, Rep. (OCBCC)	0	2	2	0	0	01/06/2015	01/01/2019	12/31/2022
ROSE-NANCY JOSEPH	1					03/12/2015	01/01/2019	12/31/2022
COMM. MAYRA URIBE, Rep. (OCBCC)	0	2	1	0	1	2/14/2019	2/14/2019	12/31/2019
Cortez Whately, Alternate	0					4/10/2019	4/10/2019	12/31/2019
COMM. MARIBEL GOMEZ CORDERO, Rep. (OCBCC)	1	2	2	0	0	2/14/2019	2/14/2019	12/31/2020
OPEN, Alternate	0					5/8/2019	5/8/2019	12/31/2020
MELISSA BYRD, Rep. (OCPS)	1	2	2	0	0	2/13/2019	2/13/2019	2/12/2023
OPEN, Alternate	0							
COUNCILMAN ELIAS CHOTAS, Rep. (City of Edgewood)	1	2	2	0	0	10/22/2019	10/22/2019	12/31/2021
MAYOR JOHN DOWLESS, Alternate	0							
SUSANNE NIELSEN, Rep. (City of Belle Isle)	1	2	1	0	1	10/22/2019	10/22/2019	12/31/2021
OPEN, Alternate	0							
STATE REPRESENTATIVE BRUCE ANTONE, Rep.	0	2	2	0	0	08/23/2016	09/14/2016	12/31/2020
Hudie Stone, Alternate	1					06/14/2017	06/14/2017	12/31/2020
COUNCILMAN Tarus Mack, Rep.	1	2	2	0	0	04/10/2018	04/10/2018	12/31/2021
Diali Coll-Mercado, Alternate	1					02/12/2020	02/12/2020	12/31/2021

Sector			Unit Attendance			Term		
II. COMMUNITY	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
Vacant, Rep.	0	2	0	0	0			
Vacant, Alternate	0							
(District 2) PASTOR HEZEKIAH BRADFORD, JR., Rep.	1	2	1	0	1	03/03/2015	03/11/2015	03/10/2019
OPEN, Alternate	0							
(District 3) ABIGAIL CROCKET, Rep.	1	2	1	0	1	02/14/2018	02/14/2018	02/13/2022
JULIE YETTER, Alternate	0					10/12/2016	10/12/2016	02/13/2022
(District 4) Vacant, Rep.	0	2	0	0	0			
OPEN, Alternate	0							
(District 5) SABRINA PERSAUD, Rep.	0	2	1	0	1	02/24/2015	04/08/2015	04/7/2019
OPEN, Alternate	0							
(District 6) EVANGELINE RICHARDSON, Rep.	1	2	2	0	0	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large Districts 1, 2, and 6) BARBARA HOOSIER, Rep.	1	2	2	0	0	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large District 3,4 & 5) Vacant, Rep.	0	2	0	0	0			
Vacant, Alternate	0							

Sector			Unit Attendance			Term		
III. PRIVATE	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
VIVIAN TINDAL, Rep. (Minority Organizations)	1	2	2	0	0	06/27/2007	02/10/2016	02/09/2020
VACANT, Alternate	0							
LEROY ROSE, III, Rep. (Religious Organizations)	0	2	0	0	2	02/04/2016	02/10/2016	02/11/2020
Suzanne Brown, Alternate	0					10/12/2016	10/12/2016	02/11/2020
DEBI MELI, Rep. (Private Social Service and Charitable Agencies)	1	2	2	0	0	09/12/2018	09/12/2018	09/11/2022
Vacant, Alternate	0							
MIMI COENEN, Rep. (Workforce Labor Organization)	0	2	2	0	0	04/26/2016	05/11/2016	05/10/2020
KARL ALLEN, Alternate	1					10/11/2017	10/11/2017	05/10/2020
JERIKA MOBLEY, Rep. (Private Community-based professional organization)	1	2	1	0	1	4/10/2019	4/10/2019	4/9/2023
VACANT, Alternate	0							
MARITZA VAZQUEZ., Rep. (Head Start Policy Council)	1	2	2	0	0	11/14/2018	11/14/2018	11/14/2022
LEAH ACKERMAN, Alternate	0					11/14/2018	11/14/2018	11/14/2022
DEXTER NELSON JR., Rep. (Major Employers)	0	2	1	0	1	3/13/2019	3/13/2019	3/12/2023
VACANT, Alternate	0							
Yesenia Baron, Rep.,(Business)	1	2	2	0	0	09/11/2019	09/11/2019	09/10/2023
Vacant, Alternate	0							

INTRODUCTION AND SEATING

Mrs. Catina Williams announced that there was one appointment for today's meeting.

Councilman Tarus C. Mack's office recommends the appointment of Diali Coll-Mercado as Councilman Mack's alternate representing the Town of Eatonville for the Public Sector.

Councilman Tarus C. Mack gave a brief background and introduction for Ms. Coll-Mercado.

MOTION TO ACCEPT AND SEAT NEW BOARD MEMBERS

A motion to accept and seat Diali Coll-Mercado as alternate to Councilman Tarus C. Mack representing the Town of Eatonville for the Public sector.

Motion/Second: Pastor Hezekiah Bradford/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and seated the board member appointments

ATTENDANCE

Board Members present: Maritza Vasquez, Councilman Tarus C. Mack, Barbara Hoosier, Commissioner Maribel Gomez-Cordero, Vivian Tindal, Yesenia Baron, Melissa Byrd, Debi Meli, Rose-Nancy Joseph,

Evangeline Richardson, Jerika Mobley, Abigail Crocket, Commissioner Sue Nielsen, Hudie Stone, Karl Allen, Pastor Hezekiah Bradford, and Councilman Elias Chotas

Staff members present: Lavon Williams, Trellany Williams, Maleka Mobley, and Catina Williams.

PUBLIC COMMENTS

There were none.

COMMUNITY ACTION BOARD MEETING MINUTES

A copy of the Community Action Board Meeting Minutes dated January 8, 2020 was included in the meeting packet.

MOTION TO ACCEPT AND APPROVE THE MEETING MINUTES

A motion to accept and approve the Community Action Board meeting minutes dated January 8, 2020 included in the meeting packet.

Motion/Second: Evangeline Richardson/Vivian Tindal.

AYE, (voice vote): All members. No abstentions.

COMMUNITY ACTION CALENDAR

A copy of the Community Action Board 2020 Calendar was included in the Committee Meeting packets as well as at the meeting.

Mrs. Lavon Williams specified that the 2020 CAB Annual training will be held on June 24th, and the location and specific time will go out as soon as final planning has been completed.

MOTION TO ACCEPT AND APPROVE THE COMMUNITY ACTION BOARD 2020 CALENDAR

A motion to accept and approve the Community Action Board 2020 Calendar included in the committee meeting packet and at the meeting.

Motion/Second: Vivian Tindal/Commissioner Maribel Gomez-Cordero.

AYE, (voice vote): All members. No abstentions.

DIVISION MANAGER'S REPORT – Lavon Williams, Division Manager

Mrs. Lavon Williams and board members recited the Community Action Promise. Mrs. Williams gave an update on the Community Action Division services.

COMMUNITY CENTERS

A list of upcoming Community Center Events were included in the meeting packets.

Mrs. Lavon Williams gave a brief update of Community Center Events. Commissioner Maribel Gomez-Cordero will have satellite office on February 19, 2020, from 10am-12pm. The Pine Hills Community Center will host a Second Chance Event on February 27, 2020, from 6pm-8pm. The Holden Heights Community Center will host a Seniors Valentines Social on February 14, 2020, from 6pm-9pm. Holden Heights will host a Black History event on February 22, 2020, from 12pm-2pm, and a Black History Event for youth on February 28, 2020, from 6:30pm-8:30pm. The John Bridges Community Center will host mobile office hours for U.S. Representative Val Demings on February 18th and 25th, from 9am- 5pm.

LIHEAP

Mrs. Lavon Williams gave an update on the Low Income Home Energy Assistance Program (LIHEAP) for the 2019-2020 Fiscal Year (FY) (April 1, 2019- March 31, 2020). Direct Client Assistance Budget - \$3.4 million; Total expenditure FY to date- \$2,366,954; total units of service- 7,221; and average assistance per

household - \$328. The LIHEAP program held an outreach on February 11, 2020 at the East Orange Community Center, from 1:30pm until 3:30pm.

Senior Climate Efficiency Program

Mrs. Lavon Williams gave a brief update on the Senior Climate Efficiency Program (SCEP). SCEP has launched and began serving low-income seniors with air conditioning/heat system repair and replacement. The first three homes are in the process of receiving air conditioning system replacements. The program has completed system replacements on 7 homes since the beginning of January. The division's goal is to serve 10-12 homes this fiscal year with the provisional budget. The Osceola Council on Aging has been designated by The Department of Economic Opportunity (DEO) to administer the Weatherization Assistance Program (WAP) in Orange County.

Office on Aging

Mrs. Lavon Williams gave a brief overview of the Office on Aging Program. The LIFE Information for Elders January seminar was on Palliative Care, and they had 98 RSVPs and 64 attendees. The February seminar will be on February 20th and will be on Data Protection and Security for Seniors." The Commission on Aging's February E- Newsletter had 976 opens and 1006 clicks. The Top clicks were on Guardian Care's new adult day program, Foster Grandparents recruitment, different property tax exemptions and the City of Orlando's Age-Friendly survey. In January, Orange TV filmed 4 remote interviews, including Fit to Dance 2 at the Pine Hills Community Center. In February, the Elder Ambassador will have quarterly training on online resources. Also Elder Ambassadors are being scheduled for events and Orange TV will host a Vital Living Forum. Ms. Williams informed the board that the Orange TV segments may be viewed on the Orange County Webpage as well as the Orange TV Youtube page.

Community Services Block Grant (CSBG) Update

Mrs. Lavon Williams reported on the CSBG Quarterly Outcomes as of February 10, 2020, for the 2019 program year (April 1, 2019 -March 31, 2020). Unemployed Adults that Obtained Employment- Goal 100 Achieved 75 (75%) Employed Participants that Provided Increase in Income and Benefits- Goal 35 Achieved 17 (49%); Unemployed Adults that Maintained Employment 90 Days or More- Goal 40 Achieved 18 (45%); Obtained Recognized Credential to Achieve Vocational Skills- Goal 125 Achieved 62 (50%); and Completed High School Diploma or GED- Goal 5 Achieved 1 (20%).

FINANCIAL REPORT

A copy of the Community Service Block Grant (CSBG) Budget Fiscal Year (FY) (April 1, 2019- March 31, 2020) as of February 4, 2020, was provided in the meeting packet.

A Report of the CSBG Budget Summary as of February 4, 2020, expenditures was given to the board. Total Budget Allocation- \$1,805,863.00 and Total Contract Allocation Balance as of February 4, 2020- \$333,347.93 with approximately 82% of The CSBG Budget has been spent as of February 4, 2020.

MOTION TO APPROVE THE FINANCIAL REPORT

A motion to accept and approve the CSBG Budget Summary for FY (April 2018- March 2020) as of February 4, 2020.

Motion/Second Comm. Jerika Mobley/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the CSBG Budget Summary for FY (April 2018- March 2020) as of February 4, 2020.

FACA CONFERENCE ATTENDEES

Mrs. Lavon Williams informed the board that there were three board members that show interest in attending the Florida Association of Community Action (FACA) Conference: Commissioner Victoria Siplin, Yesenia

Baron, and Karl Allen. After a brief discussion Karl Allen withdrew his interest in attending the FACA Conference and it was decided that Commissioner Victoria Siplin and Yesenia Baron will attend the Conference.

MOTION TO APPROVE THE FACA CONFERENCE ATTENDEES

A motion to accept and approve the FACA Conference Attendees: Commissioner Victoria Siplin and Yesenia Baron

Motion/Second Comm. Hezekiah Bradford/Karl Allen

AYE, (voice vote): All members. No abstentions.

HEAD START POLICY COUNCIL REPORT

Ms. Maritza Vasquez gave a brief update on the Head Start Policy Council. Orange County Head Start will be in recruitment for the 2020-2021 school year during the month of February. Orange County Head Start will have a vending table at Commissioner Mayra Uribe's event on Saturday, February 15th to assist families with recruitment.

PUBLIC REPRESENTATIVE COMMENTS

Ms. Rose-Nancy Joseph announced that Commissioner Victoria Siplin will resume her mobile office hours. A flyer with the office hours, scheduling process and location was provided at the meeting. The mobile hours are usually on the third Wednesday of the month, unless they are scheduling conflicts. At which time make up dates will be posted on the website or circulated via email. There will be a meeting on Wednesday February 19th, from 12pm-4pm at Barnett Park.

PRIVATE REPRESENTATIVE COMMENTS

There were none.

COMMUNITY REPRESENTATIVE COMMENTS

There were none.

Mrs. Lavon Williams shared information on the upcoming 2020 Census. Community Action encourages all citizens to complete their Census surveys by April 1, 2020. Those forms should be coming out around mid-March. If anyone has questions please contact www.ocfl.net/Census2020 or OCCompleteCount@ocfl.net. March 7, 2020 Community Action will be canvassing areas that have been under counted in the past and would like to invite the board members to join us.

MOTION TO ADJOURN

A motion to Adjourn

Motion/Second: Vivian Tindal/Jerika Mobley

AYE, (voice vote): All members. No abstentions.

Action: Meeting Adjourned

MEETING ADJOURNED

4:38 p.m.



Evangeline Richardson, Secretary/ Orange County Community Action Board