



COMMUNITY ACTION BOARD

COMMUNITY SERVICE COMMITTEES MEETING Pine Hills Community Center, 6408 Jennings Road Orlando, Florida 32818

February 26, 2020, 4:00 p.m.

CAB Members present:

Barbara Hoosier, Rose-Nancy Joseph, and Melissa Byrd

Staff: Catina Williams, Trellany Williams, Maleka Mobley, and Lavon Williams

Chair Barbara Hoosier called the meeting to order at 4:10 p.m. A quorum was met.

There was a moment of silence.

Public Comments: No public comments were made.

A. Community Services

Ms. Trellany Williams provided the committee with a brief overview of the Community Services Report, thru February 18, 2020. A copy of the Community Services Report was provided in the packet and at the meeting.

Ms. Williams gave the board a brief update on the National Performance Indicator (NPI) Goals and Outcomes for the 2019 Fiscal year (4/1/2019-3/31/2020): Unemployed and Obtained Job- Goal 100 - Achieved 75 (75%) Actively Monitoring 29; Obtained Increase in Income or Benefits- Goal 35 - Achieved 17 (49%) Actively Monitoring 11; Maintained Job 90 Days or More- Goal 40 - Achieved 19 (48%) Actively Monitoring 31; Obtained Skills and Competencies for Employment – Goal 125 - Achieved 65 (52%) Actively Monitoring 29; Completed ABE/GED- Goal 5 - Achieved 1 (20%) Actively Monitoring 5.

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Ms. Williams expressed to the committee that the NPI goals specified in the report, were actively being monitored, although they may not be counted by the March 31st dead line for the 2019 Fiscal year (4/1/2019-3/31/2020).

Ms. Melissa Byrd asked if the GED program was partnered by Orange County Public Schools (OCPS).

Ms. Williams informed the committee that the Program was partnered by OCPS and Orange Technical.

A Motion to approve the Community Service Update was made Melissa Byrd and seconded by Rose-Nancy Joseph. Motion carried.

B. Other Business

Mrs. Lavon Williams announced the promotion of Ms. Trellany Williams to Community Action Administrator and we are currently in the process of interview for Ms. Williams' prior position as the Family Self-Sufficiency Program Manager.

Mrs. Lavon Williams informed the Committee that Community Action will be transitioning to a new software program called Shah Software- Case Manager New Gen that went live on February 28th. Due to the change in software future program report formats may change.

Mrs. Williams reminded the committee that we are preparing for Community Action Month in May and encourage them to visit the number of Open House events at the Community Action Centers.

Mrs. Williams announced that Community Action will partner with CareerSource again this year for the Summer Youth Employment Program. The Summer Youth Employment program will employee youth ages 16-19.

A Motion to adjourn was made Rose-Nancy Joseph and seconded by Melissa Byrd. Motion carried.

Meeting adjourned at 4:32 p.m.