

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
MINUTES OF MEETING CONDUCTED
DECEMBER 18, 2019**

MEMBERS PRESENT

Sara Cunnard
Sandra Algarin
John M. Crossman
James Cowan (phone)

MEMBERS ABSENT

Pastor James T. Morris
Tiffany E. Hughes
Jeff Robinson III

COUNTY STAFF

Nancy Sharifi, Assistant Manager, HCD
Janna Souvorova, Chief Planner, HCD
Sarah Elbadri, Planner II
Inalbert Ramos, Sr. Planning Development Assistant, HCD
Yetzenia Negrón, Sr. Planning Development Assistant, HCD
Elizabeth Rico, Administrative Assistant, HCD

GUESTS

None

I. PUBLIC COMMENTS

- A. John M. Crossman, Chairman, opened the meeting for public comments.

No public comments were provided during the meeting.

II. NEW BUSINESS

A. Consolidated Annual Performance and Evaluation Report (CAPER)

Board members were provided with a copy of the CAPER's Executive Summary and a 2-page flyer outlining a summary of accomplishments for FY 2018-2019. The CAPER reports on the progress made and on the impact of the activities and programs funded with the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program as part of the 2018-2019 Action Plan.

- B. Ms. Souvorova reported that Matthew's Hope Ministries, Inc., which was awarded CDBG public service funds, decided not to proceed with the federal award. As a result, Orange County will move forward with amending the FY 2019-2020 Annual Action Plan to provide Community Legal Services of Mid-Florida, Inc., the agency that offers fair housing education and training, additional funds under the CDBG public services category, for a total amount of \$20,000. The agency was originally funded under the CDBG Administration in the amount of \$10,000. The remaining funds will be transferred to the Housing Rehabilitation Administration.

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Board members approved reallocating the funds as suggested.

III. APPROVAL OF THE MINUTES

- A. A motion by Sara Cunnard, seconded by Sandra Algarin, to approve the minutes for the October 16, 2019 meeting. Motion carried.**

A draft 2020 meeting schedule was provided to board members.

IV. OLD BUSINESS

There was no old business.

V. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Approved: _____

John M. Crossman, CDAB Chairman

Attest: _____

Janna Souvorova
Housing and Community Development Division

Date: 2/19/20

Date: 2/19/2020