

ORANGE COUNTY COMMUNITY & FAMILY SERVICES DEPARTMENT COMMUNITY ACTION BOARD

Meeting Minutes

January 8, 2020

The Community and Family Services Department Community Action Board (CAB) met at the Board of County Commissioner Chambers, 201 S. Rosalind Avenue, Orlando, Florida 32801 on January 8, 2020.

Chair- Tarus C. Mack called the meeting to order at 4:06 p.m. A quorum was present.

There was a moment of silence and The Pledge of Allegiance followed.

Instructions:
Present = 1
Absent = 0
Absence Waived = 0*

2020 Attendance Record

Sector			Unit Attendance			Term		
I. PUBLIC	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
COMM. VICTORIA P. SIPLIN, Rep. (OCBCC)	0	1	1	0	0	01/06/2015	01/01/2019	12/31/2022
	ROSE-NANCY JOSEPH					03/12/2015	01/01/2019	12/31/2022
COMM. MAYRA URIBE, Rep. (OCBCC)	1	1	1	0	0	2/14/2019	2/14/2019	12/31/2019
	Cortez Whatley, Alternate					4/10/2019	4/10/2019	12/31/2019
COMM. MARIBEL GOMEZ CORDERO, Rep. (OCBCC)	1	1	1	0	0	2/14/2019	2/14/2019	12/31/2020
	Mercedes Fonseca, Alternate					5/8/2019	5/8/2019	12/31/2020
MELISSA BYRD, Rep. (OCPS)	1	1	1	0	0	2/13/2019	2/13/2019	2/12/2023
	OPEN, Alternate							
COUNCILMAN ELIAS CHOTAS, Rep. (City of Edgewood)	1	1	1	0	0	10/22/2019	10/22/2019	12/31/2021
	Vacant, Alternate							
SUSANNE NIELSEN, Rep. (City of Belle Isle)	0	1	0	0	1	10/22/2019	10/22/2019	12/31/2021
	OPEN, Alternate							
STATE REPRESENTATIVE BRUCE ANTONE, Rep.	0	1	1	0	0	08/23/2016	09/14/2016	12/31/2020
	Hudie Stone, Alternate					06/14/2017	06/14/2017	12/31/2020
COUNCILMAN Tarus Mack, Rep.	1	1	1	0	0	04/10/2018	04/10/2018	12/31/2021
	Vacant, Alternate							

Sector			Unit Attendance			Term		
II. COMMUNITY	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
Vacant, Rep.	0	1	0	0	0			
Vacant, Alternate	0							
(District 2) PASTOR HEZEKIAH BRADFORD, JR., Rep.	0	1	0	0	1	03/03/2015	03/11/2015	03/10/2019
MINA ROBINSON, Alternate	0					11/09/2016	11/09/2016	03/10/2019
(District 3) ABIGAIL CROCKET, Rep.	0	1	0	0	1	02/14/2018	02/14/2018	02/13/2022
JULIE YETTER, Alternate	0					10/12/2016	10/12/2016	02/13/2022
(District 4) Vacant, Rep.	0	1	0	0	0			
OPEN, Alternate	0							
(District 5) SABRINA PERSAUD, Rep.	1	1	1	0	0	02/24/2015	04/08/2015	04/7/2019
OPEN, Alternate	0							
(District 6) EVANGELINE RICHARDSON, Rep.	1	1	1	0	0	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large Districts 1, 2, and 6) BARBARA HOOSIER, Rep.	1	1	1	0	0	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large District 3,4 & 5) Vacant, Rep.	0	1	0	0	0			
Vacant, Alternate	0							

Sector			Unit Attendance			Term		
III. PRIVATE	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
VIVIAN TINDAL, Rep. (Minority Organizations)	1	1	1	0	0	06/27/2007	02/10/2016	02/09/2020
VACANT, Alternate	0							
LEROY ROSE, III, Rep. (Religious Organizations)	0	1	0	0	1	02/04/2016	02/10/2016	02/11/2020
Suzanne Brown, Alternate	0					10/12/2016	10/12/2016	02/11/2020
DEBI MELI, Rep. (Private Social Service and Charitable Agencies)	1	1	1	0	0	09/12/2018	09/12/2018	09/11/2022
Vacant, Alternate	0							
MIMI COENEN, Rep. (Workforce Labor Organization)	0	1	1	0	0	04/26/2016	05/11/2016	05/10/2020
KARL ALLEN, Alternate	1					10/11/2017	10/11/2017	05/10/2020
JERIKA MOBLEY, Rep. (Private Community-based professional organization)	0	1	0	0	1	4/10/2019	4/10/2019	4/9/2023
VACANT, Alternate	0							
MARITZA VAZQUEZ., Rep. (Head Start Policy Council)	1	1	1	0	0	11/14/2018	11/14/2018	11/14/2022
LEAH ACKERMAN, Alternate	0					11/14/2018	11/14/2018	11/14/2022
DEXTER NELSON JR., Rep. (Major Employers)	1	1	1	0	0	3/13/2019	3/13/2019	3/12/2023
VACANT, Alternate	0							
YESENIA BARON, Rep. (Business)	1	1	1	0	0			
Vacant, Alternate	0							

INTRODUCTION AND SEATING

Mrs. Catina Williams announced that there were no appointments for today's meeting.

Councilman Elias "Lee" Chotas, who was appointed at the November 13, 2019 meeting gave a brief introduction.

ATTENDANCE

Board Members present: Maritza Vazquez, Councilman Tarus C. Mack, Barbara Hoosier, Commissioner Maribel Gomez-Cordero, Vivian Tindal, Yesenia Baron, Melissa Byrd, Debi Meli, Commissioner Victoria Siplin, Commissioner Mayra Uribe, Cortez Whatley, Evangeline Richardson, Sabrina Persaud, Dexter Nelson, Hudie Stone, Karl Allen, and Councilman Elias Chotas

Staff members present: Lavon Williams, Trellany Williams, Maleka Mobley, and Catina Williams.

Guest: Judge Tanya Wilson

PUBLIC COMMENTS

There were none.

MOTION TO ACCEPT AND APPROVE THE MEETING MINUTES

A motion to accept and approve the Community Action Board meeting minutes dated November 13, 2019 included in the meeting packet.

Motion/Second: Vivian Tindal/Comm. Mayra Uribe.

AYE, (voice vote): All members. No abstentions.

DIVISION MANAGER'S REPORT – Lavon Williams, Division Manager

Mrs. Lavon Williams gave a brief report of the Community Services Block Grant Organizational Standards Assessment for Fiscal Year 2020 to the board.

Mrs. Lavon Williams and board members recited the Community Action Promise. Mrs. Williams gave an update on the Community Action Division services.

COMMUNITY CENTERS

The Community Centers had 19,984 visits during the month of December. A list of upcoming Community Center Events were included in the meeting packets.

Mrs. Lavon Williams gave a brief update of Community Center Events. East Orange Community Center will host a Free Children's Autism Screening on January 28, 2020, from 1pm-5pm. The Pine Hills Community Center in partnership with Florida Highway Safety and Motor Vehicle Mobile Services will host an all service event where citizens may receive services such as, License, Renewals, Registration, and Tags. The Holden Heights Community Center will host a First Time Home Buyers workshop on January 25, 2020 from 9am until 5pm. The John Bridges Community Center will host a Voter Education Workshop on January 21, 2020 from 11am-11:45am. Taft Community Center in partnership with the Department of Motor Vehicles will also offer motor vehicle services such as License, Renewals, Registration, and Tags on January 21, 2020 from 10am- 2pm.

LIHEAP

Mrs. Lavon Williams gave an update on the Low Income Home Energy Assistance Program (LIHEAP) for the 2019 Fiscal Year (FY) (April 1, 2019- March 31, 2020). Direct Client Assistance Budget - \$3.4 million; Total expenditure FY to date- \$2,182,772; total units of service- 6,667; and average assistance per household - \$328.

Senior Climate Efficiency Program

Mrs. Lavon Williams gave a brief update on the Senior Climate Efficiency Program (SCEP). Mrs. Williams reminded the board that the Board of County Commissioners have voted to discontinue management of WAP. The Orange County Community Action Division has begun serving low-income seniors. The first three homes are in the process of receiving air conditioning system replacements. The division's goal is to serve 10 homes this fiscal year.

Office on Aging

Mrs. Lavon Williams gave a brief overview of the 2019 calendar year for the Office on Aging Program. Office on Aging has a new Administrative Assistant- Yvette Luckett. There were 12 monthly seminars that averaged 63 attendees each month. The Commission on Aging E- Newsletter averaged 1,080 opens and 556 clicks on hyperlinks to resources/information for the year. Orange TV recently filmed three 30 minute Vital Living Forums, 3 Active Lifestyles Magazines, 3 Field Remotes, and one promo for future 50+ FYI Expos. The Office on Aging held 2 large 50+ FYI Expos where there were 600 attendees each. They also held a World Elder Abuse Awareness event with 132 citizens attending and numerous senior sensitivity trainings.

Community Services Block Grant (CSBG) Update

Mrs. Lavon Williams reported on the CSBG Quarterly Outcomes as of January 6, 2020, for the 2019 program year (April 1, 2019 -March 31, 2020). Unemployed Adults that Obtained Employment- Goal 100 Achieved 68 (68%) Employed Participants that Provided Increase in Income and Benefits- Goal 35 Achieved 17 (49%); Unemployed Adults that Maintained Employment 90 Days or More- Goal 40 Achieved 12 (30%); Obtained Recognized Credential to Achieve Vocational Skills- Goal 125 Achieved 52 (42%); and Completed High School Diploma or GED- Goal 5 Achieved 1 (20%).

FINANCIAL REPORT

A copy of the Community Service Block Grant (CSBG) Budget Fiscal Year (FY) (April 1, 2019- March 31, 2020) as of December 30, 2019, was provided in the meeting packet.

A Report of the CSBG Budget Summary as of December 30, 2019 expenditures was given to the board. Total Budget Allocation- \$1,805,863.00 and Total Contract Allocation Balance as of December 30, 2019- \$488,674.22 with approximately 73% of The CSBG Budget has been spent as of December 30, 2019.

MOTION TO APPROVE THE FINANCIAL REPORT

A motion to accept and approve the CSBG Budget Summary for FY (April 2018- March 2020) as of December 30, 2019.

Motion/Second Comm. Mayra Uribe/Dexter Nelson

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the CSBG Budget Summary for FY (April 2018- March 2020) as of December 30, 2019.

COMMITTEE REPORTS

A copy of the Special Called Executive Committee Meeting minutes, dated November 22, 2019 were included in the January 8, 2020 packet.

MOTION TO ACCEPT AND APPROVE THE SPECIAL CALLED EXECUTIVE COMMITTEE MEETING MINUTES

A motion to accept and approve the Community Action Board Special Called Executive Committee meeting minutes dated November 22, 2019 included in the meeting packet.

Motion/Second: Karl Allen/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

NOMINATING COMMITTEE

Commissioner Maribel Gomez-Cordero gave a brief report of the Nomination Committee Meeting that took place on December 11, 2019 and presented the slate of officers for the 2020 calendar year.

- Chair- Tarus C. Mack
- Vice Chair- Barbara Hoosier
- Secretary- Evangeline Richardson
- Treasurer- Vivian Tindall

MOTION TO ACCEPT AND APPROVE THE SLATE OF OFFICERS FOR THE 2020 CALENDAR YEAR

A motion to accept and approve the Slate of Officers for the 2020 calendar year.

Motion/Second: Comm. Maribel Gomez-Cordero/Elias Chotas.

AYE, (voice vote): All members. No abstentions.

CAB Meeting Hours

Mrs. Lavon Williams proposed a time or date change for the Community Action Board Meeting to be held. After a brief discussion, it was decided that the Community Action Board meetings will be held at the usual, 2nd Wednesday at 4pm every month.

HEAD START POLICY COUNCIL REPORT

Ms. Maritza Vasquez gave a brief update on the Head Start Policy Council. Orange County Head Start will kick off recruitment for the 2020-2021 school year in February. On February 20, 2020, Maritza Vasquez, Sonya Hill, and Laura Urdaneta will attend the Region IV Conference to receive their awards.

PUBLIC REPRESENTATIVE COMMENTS

Commissioner Victoria Siplin announced that there will be scholarships offered at the Callahan Community Center for children ages 6-18, who are interested in learning the game of Golf. The season starts in February.

PRIVATE REPRESENTATIVE COMMENTS

There were none.

COMMUNITY REPRESENTATIVE COMMENTS

There were none.

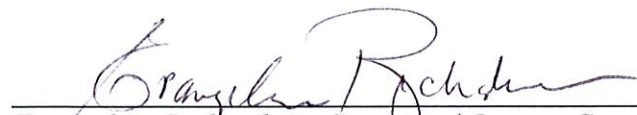
Mrs. Lavon Williams informed the board that Dr. Atalie Ashley West will be leaving Community Action at the end of December.

MEETING ADJOURNED

4:42 p.m.

SWEARING IN OF OFFICERS

The Honorable Judge Tanya Wilson, of the Ninth Judicial Circuit Court administered the Oath to the 2020 elected Community Action Board officers. Officers being sworn in were Councilman Tarus C. Mack as Chairman, as Barbara Hoosier Vice Chairman, Evangeline Richardson as Secretary, and Vivian Tindal as Treasurer.



Evangeline Richardson, Secretary/ Orange County Community Action Board