

**COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)  
MINUTES OF MEETING CONDUCTED  
OCTOBER 16, 2019**

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**MEMBERS PRESENT**

Pastor James T. Morris  
Sandra Algarin  
John M. Crossman  
Tiffany E. Hughes  
Jeff Robinson III

**MEMBERS ABSENT**

Sara Cunnard  
James Cowan

**COUNTY STAFF**

Nancy Sharifi, Assistant Manager, HCD  
Janna Souvorova, Chief Planner, HCD  
Sarah Elbadri, Planner II  
Inalbert Ramos, Sr. Planning Development Assistant, HCD  
Yetzenia Negron, Sr. Planning Development Assistant, HCD  
Gonzalo Loayza, Housing Assistant, HCD  
Elizabeth Rico, Administrative Assistant, HCD

**GUESTS**

None

**I. PUBLIC COMMENTS**

- A. John M. Crossman, Chairman, opened the meeting for public comments.

No public comments provided.

**II. APPROVAL OF THE MINUTES**

- A. A motion by Pastor James T. Morris, seconded by Sandra Algarin, to approve the minutes for the June 19, 2019 meeting. Motion carried.

**III. NEW BUSINESS**

- A. HUD Monitoring Site Visit Update

Ms. Sharifi reported that HUD conducted a site visit to assess Orange County's performance and compliance with the Community Development Block Grant and Emergency Solutions Grant program regulations. The auditor reviewed file documentation, assessed financial management systems and program administration, and conducted a site visit to the new Health Care Center for the Homeless facility located in the Ivey Lane community. There were no findings

or concerns noted during the monitoring visit. The audit ended with a technical assistance meeting for the County staff involved in administering the programs.

The board briefly discussed the importance of keeping the high standards currently in place to comply with HUD's federal regulations.

**B. Housing for All Update**

Ms. Souvorova reported that the forty-member Housing for All Task Force is currently reviewing their preliminary recommendations. The Task Force will meet on November 15 to review the final draft of an implementation plan containing a set of recommendations to be presented to the Board of County Commissioners (BCC) for approval in December, or in January of next year. The goal of the Task Force is to preserve and create affordable housing units, and to ensure provision of a more diverse housing stock for Orange County residents.

The committee discussed affordability restrictions, as well as the various aspects of outreach to the community.

**C. 2018-2019 CAPER Schedule and Update**

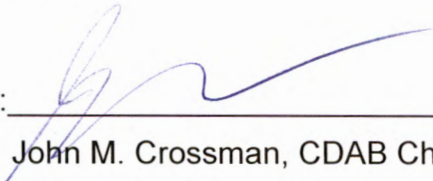
Staff reported that FY 2019-2020 project administration agreements for public services and homeless services are tentatively scheduled for BCC approval in November. A post-award technical assistance workshop for subrecipients was held on October 15, 2019. There will be no CDAB meeting in November, but the board will meet on December 18, 2019 at 6:00 p.m. for a public hearing.

**IV. OLD BUSINESS**

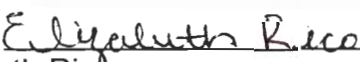
There was no old business.

**V. ADJOURNMENT**

The meeting adjourned at 1:05 p.m.

Approved:   
John M. Crossman, CDAB Chairman

Date: 12/18/19

Attest:   
Elizabeth Rico  
Housing and Community Development Division

Date: 12-18-19