



## COMMUNITY ACTION BOARD

### POLICY ADVISORY COMMITTEES MEETING

October 25, 2019, 9:00 a.m.

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#### **CAB Members present:**

Debi Meli, Yesenia Baron, Karl Allen, and Cortez Whatley

**Staff:** Catina Williams and Atalie Ashley West

Chair Debi Meli called the meeting to order at 9:10 a.m. A quorum was met.

**Public Comments:** No public comments were made.

#### **A. Policy Advisory**

Mrs. Catina Williams gave the Policy Advisory report: ***Vacancies: Community Sector-*** The At-Large- Districts 3, 4, and 5, District 4, and District 1 seats representing the community sector are all vacant. Vacancies have been noticed and posted at all Community Action Community Centers. ***Resignations:*** Pastor Leroy Rose Rep. and Suzanne Brown, Alt. have expressed the need to resign from the Community Action Board(CAB) due to their schedules being unable to accommodate CAB schedule. Pastor Rose will assist with finding a replacement. ***Term Expirations:*** Hezekiah Bradford/Mina Robinson's 1<sup>st</sup> term expired 3/10/19, but the member unit will serve until reappointed for a 2<sup>nd</sup> term or a replacement is appointed; ***Appointment/ Continuation Letters:*** We received the public sector appointments for the City of Bell Isle- Commissioner Sue Nielsen and City of Edgewood – Council Member Elias Chotas, from the Mayor's office; ***Absences:*** Mayra Uribe/Cortez Whatley- missed 2 of 6 meetings (33%), Melissa Byrd/ Pamela Gould – missed 3 of 8 meetings (38%), Pastor Hezekiah Bradford/Mina Robinson – missed 4 of 8 meetings (50%), Abigail Crocket/Julie Yetter – missed 3 of 8 meetings (38%), Barbara Hoosier – missed 3 of 8 meetings (38%), Pastor Rose/Suzanne Brown – missed 4 of 8 meetings (50%), Jerika Mobley – missed 2 of 5 meetings (40%), Dexter Nelson (Bobby Lance) – missed 2 of 6 meetings (33%)

#### **B. Other Business**

##### **Needs Assessment**

Dr. Atalie Ashley West provided a copy of the ***"Kids Count data center; A Project of The Annie E. Casey Foundation, list of Florida Indicators"***, at the meeting. Dr. West gave a brief overview of some of the indicators that have been added to the Needs Assessment such as Education Enrollment and Discipline. Ms. Yesenia Baron suggested that data be added in the Needs Assessment to include families with children with special needs. Mr. Karl Allen suggested to include data on homelessness and Child Hood Obesity. Dr. West expressed to the committee that we have to be mindful to keep the data relevant to the needs of the Orange County population as they pertain to poverty.

Mr. Karl Allen suggested that the "Distressed Community Index" section of the Needs Assessment Draft, show the previous DCI score, so that they may be compared to the current DCI score. Dr. Atalie Ashley West agreed to add the previous DCI score to the chart.

*Policy Advisory Committee*

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Dr. Atalie Ashley West asked the committee to complete the CAB Key Informant Interview questions that were sent to them via email last month. Catina Williams will re-send those questions to all board members for completion.

**By-Laws Review**

Dr. West briefly reviewed sections: *Article VII, Officers; Article VIII, Community Action Board Committees; Article IX, Coordination Between Orange County and The CAB; Article X, Adoption and Receiving of By-Laws and Amendments; and Article XI, Miscellaneous*. There were no changes suggested for those sections of the CAB By-Laws.

There was a brief discussion on recruiting strategies for Board vacancies. Chairperson Debi Meli suggested contacting retirement agencies and Safe Neighborhood organizations.

*Meeting adjourned at 9:53 a.m.  
Minutes were approved on November 22, 2019*