

# ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD MEETING MEETING MINUTES

**Date:** November 19, 2019

**Location:** Orange County Facilities Training Room  
2350 E Michigan Street  
Orlando, FL 32806

**Meeting called to order by:** Chair Nanette P. Parratto-Wagner

**Time:** 6:30 p.m.

**Minutes recorded/transcribed by:** Linda Hull

**Meeting adjourned at:** 7:45 p.m.

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## MEMBERS IN ATTENDANCE:

Nanette P. Parratto-Wagner, Chair  
Frayda Morris  
Lisa A. Franchina  
Richard Risser  
Paul Wean  
Janet Williams

## STAFF

Diane Summers, Manager  
Peggy Meeks, Assistant Manager  
Kristin Tsukamoto, Communications Program Manager  
Theon Linero, Enforcement Program Manager  
Nick Lippincott, Special Projects and Training Coordinator

**APPROVED:** \_\_\_\_\_

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY BOARD MEETING  
October 15, 2019**

ITEM#	TOPIC	ACTIONS TAKEN/DISCUSSION/ASSIGNED
1.	Welcome/Roll Call	6:30 p.m.
2.	Approval of Minutes	October 2019 minutes were approved.
3.	Manager's Report	<p>Diane Summers turned the meeting over to Nick Lippincott, Coordinator of Special Projects and Training, to discuss the new Wait 'til 8 program. Working in partnership with Kindness for Cats, this program invites citizens who are bringing in kittens under 2 pounds/8 weeks to take them home and care for them with support from OCAS and Kindness for Cats until the kittens are of suitable age and/or weight for adoption. This program has saved the lives of 370 kittens, and saved OCAS 90 working hours.</p> <p>Summers introduced Theon Linero, the new Program Manager of Enforcement.</p> <p>Barktoberfest was a success, with many adoptions facilitated as a result of the event.</p>
4.	Old business	<p>Ellen Fiorelli of Spay and Neuter Nation was present for a discussion of her organization's policies. The board was satisfied that the organization operates within the grant stipulations, and the grant was approved.</p>
5.	New Business	<p>Grant approvals</p> <ul style="list-style-type: none"> <li>• Helping Paws Humane Society - approved</li> <li>• The Way Home – tabled for next meeting with an organization representative requested to attend.</li> </ul>

		<p>Questions were raised regarding social media behavior, state registration, and internal policies of organizations requesting grants. A new policy of having a representative of each organization requesting a grant appear before the board was implemented for future meetings.</p> <p>Climate Control on OCAS Trucks. This discussion was based on an incident in October where a confiscated dog had a seizure and died after transport to the OCAS facility, possibly due to overheating.</p> <p>Paul Wean questioned the conflicting news media reports in regards to the time the dog spent on the truck, if the truck had air-conditioning in the animal compartment, and the OCAS sensitivity in notifying the animal's owner of the death.</p> <p>Nanette P. Parratto-Wagner was concerned about the documentation of actions taken not being properly recorded during the medical emergency, noting specifically that the temperature of the animal was not recorded when it was removed from the truck. This information would have been helpful in determining the cause of death.</p> <p>Peggy Meeks stated that the officer involved and the supervisor present followed emergency protocols in attempting to revive the animal, and were both extremely distraught over the incident. The owner was notified in person with all due sensitivity, and Meeks herself spoke to him by phone.</p> <p>Summers pointed out that the truck involved had been in use since 2005 with no other incidents, but has since been removed from service. A new policy was instated that all brachycephalic animals be transported straight to the shelter when picked up.</p> <p>No Public comments</p>
6.	Public Comments	
7.	Adjournment	7:45 p.m. - meeting adjourned

The full audio recording of this meeting is available upon request.