

COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB)
MINUTES OF MEETING CONDUCTED
JUNE 19, 2019

MEMBERS PRESENT

John M. Crossman
Sara Cunnard
Sandra Algarin
James R. Cowan
Tiffany E. Hughes

MEMBERS ABSENT

Pastor James T. Morris
Patty G. Cloy

COUNTY STAFF

Janna Souvorova, Chief Planner, HCD
Kim Boettner, Housing Administrator, HCD
Sarah Elbadri, Planner II, HCD
Inalbert Ramos, Sr. Planning Development Assistant, HCD
Yetzenia Negron, Sr. Planning Development Assistant, HCD
Gonzalo Loayza, Housing Assistant, HCD
Elizabeth Rico, Administrative Assistant, HCD

GUESTS

Brian Postlewait, Homeless Services Network of Central Florida, Inc.

I. PUBLIC COMMENTS

A. There were no public comments.

II. APPROVAL OF THE MINUTES

A. A motion by Sandra Algarin, seconded by James R. Cowan, to approved the May 15, 2019 meeting minutes, as amended. Motion carried.

III. NEW BUSINESS

A. Public Hearings

1. Housing Choice Voucher Program One-Year Plan

The public hearing opened for comments.

Kim Boettner, Orange County Housing Administrator, reported on the Housing Choice Voucher Program (Section 8) One-Year Plan. Ms. Boettner stated that Orange County has 1,263 regular vouchers that include 65 Veterans Affairs Supporting Housing (HUD-VASH) program vouchers and 94 Shelter Plus Care vouchers for homeless individuals with disabilities. In addition, Orange County administers approximately 600 portable vouchers

and 200 Tenant Based Rental Assistance (TBRA) vouchers designated for elderly and persons with disabilities.

Ms. Boettner also reported that the Section 8 waiting list was re-opened in August 2018, for a period of three days. During that time, approximately 25,000 applications were received through the online system. On those, eight hundred fifty applications were randomly selected to be placed on the waiting list. Furthermore, the waiting list for the Tenant Based Rental Assistance was open from April 29 thru May 3, 2019. The County received over 2,500 applications during that time period.

Ms. Boettner also answered several questions from the Board members related to the application and termination process for the Section 8 program.

2. 2019-2020 Annual Action Plan

The public hearing opened for comments.

Ms. Souvorova reported on the 2019-2020 One-Year Action Plan, provided an overview of the Fiscal Year 2019-2020 budget for the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG), and reviewed a list of activities to be funded. Ms. Souvorova noted minor changes to the FY 2019-2020 budget that were made after the May 15, 2019 Board meeting as a result of site visits to two (2) of the proposed capital improvement projects and further assessment of their scopes of work.

Ms. Souvorova also noted that the public comment period for the Action Plan will end on July 10, 2019, after which date the Action Plan will be finalized and submitted to the Board of County Commissioners (BCC) for approval. The 2019-2020 Annual Action Plan is tentatively scheduled to be heard at the August 6, 2019 BCC meeting.

A motion by Sara Cunnard, seconded by Sandra Algarin, to approve the Executive Summary of the 2019-2020 One-Year Action Plan. Motion carried.

IV. OLD BUSINESS

There was no old business.

V. ADJOURNMENT

A motion by Sara Cunnard, seconded by Sandra Algarin, to adjourn the meeting.
Motion carried.

Meeting adjourned at 6:55 p.m.

Approved: _____

John M. Crossman, CDAB Chairman

Date: _____

Attest: _____

Janna Souvorova
Housing and Community Development Division

Date: 10/16/2019