

**ORANGE COUNTY BUILDING CODES BOARD OF ADJUSTMENTS AND APPEALS  
MINUTES**

A meeting of the Building Codes Board of Adjustments and Appeals was held on Wednesday, April 24th, 2019, at 2:00 p.m. in the Orange County Administration Center, Commission Chambers, at 201 S. Rosalind Avenue, Orlando, Florida 32801.

**MEMBERS PRESENT**

Eric Kleinsteuber, Chairperson  
Jamie L. Rodriguez, Vice Chair  
Donald Graham  
Michael R. Holloway  
Raymond T. Kilmer  
Stephanie Houde  
Mukesh Joshi  
Alejandra Gallagher  
Jose Costa

**MEMBERS ABSENT**

Kafi D. Kennedy Swanson  
Victor Diaz  
Tony Hartsgrove

**ORANGE COUNTY STAFF PRESENT**

Shane Gerwig, OC Building Official  
Roberta Alfonso, County Attorney  
Shirley Wilson, Administrative Assistant  
Lisa Munro, Administrative Assistant

**BOARD COUNSEL PRESENT**

D. John Morgeson, Jr., Board Counsel

---

The meeting was called to order by the Chair, Eric Kleinsteuber, at 2:02 p.m. The Board Recording Secretary, Shirley Wilson, called the roll. A quorum was met.

The Chairman requested a public comment. There was none.

**APPROVAL OF MINUTES:**

The Chair, Eric Kleinsteuber, requested a motion approving the minutes of the November 28th, 2018, Building Codes Board of Adjustments and Appeals meeting.

A motion on the minutes approval was made by Ray Kilmer, to approve the minutes, seconded by Jamie L. Rodriguez, Vice Chair, unanimously, all members carried to **approve** the minutes of the November 28th, 2018, Building Codes Board of Adjustment and Appeals meeting.

**ANNOUNCEMENT OF THREE NEW BOARD MEMBERS**

Mrs. Alejandra Gallagher, Consumer Representative were welcomed and recognized.  
Mr. Jose Costa, General Contractor was late and,  
Mr. Tony Hartsgrove, General Contractor was absent.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:**

Mr. D. John Morgeson Jr., Partner of DKS Law Group conducted a presentation on the Sunshine Law Update and New Members Orientation.

Mr. Morgeson indicated that the presentation will assist the members with their service on the Board, and will address some of the more important issues, which may arise during their term. He stated that the memorandum is only intended to act as a guide, and is not an exhaustive analysis of any or all of the issues the Board may need to address. Mr. Morgeson mentioned as the Board Counsel, he is available to address any of these issues in greater detail should you deem it necessary.

Discussions ensued between Mr. John Morgeson and Board member Mr. Mukesh Joshi regarding clarification of taking Staff Booklet home.

Mr. Lee Steinhauer, Esq., President of Steinhauer Group, LLC also conducted a presentation regarding an update on the construction industry.

Mr. Steinhauer indicated that Mr. Shane Gerwig, OC Building Official thought it would be an interesting topic to get an economic update focusing particularly on the residential side regarding the single family and multi-family development, as well as, the general economic conditions in the US macro economy and bring it down to Florida specifically because general economic conditions has a significant effect on the ability to build houses in Florida and particularly in Central Florida.

Discussion ensued amongst Mr. Lee Steinhauer and Board members Mrs. Alejandra Gallagher regarding roads and Ms. Stephanie Houde regarding affordable housing.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Vice-Chair Jamie L. Rodriguez, seconded by Board Member Stephanie Houde, all were in favor. The meeting was adjourned at 3:05 p.m.

**ATTEST:**



Eric Kleinsteuber  
Chairman



Shirley Wilson  
Board Recording Secretary