

Agenda

Arts and Cultural Affairs Advisory Council Sustainability Committee

Monday, Sept. 23, 2019, 9 a.m.

Room 105, Orange County Administration Center,
201 S. Rosalind Ave., Orlando, FL 32801



Members: Samí Haiman-Marrero, Chair*; Cecelia Bonifay*, Karen Climer*, Theo Webster*

Staff: Terry Olson; Trudy Wild, *United Arts of Central Florida*

1. **Welcome, Introductions and Public Comment** *Samí Haiman-Marrero*
2. **Approval of Minutes[†]** *Samí Haiman-Marrero*
 - a. Aug. 26, 2019 **[Page 3-4]**
3. **Old Business** *Samí Haiman-Marrero*
 - a. Survey of Arts organizations *Terry Olson*
 - b. Definition of “Environmental” *Karen Climer*
 - c. Americans for the Arts research *Trudy Wild*
 - d. County job description **[Page 5-6]** *Terry Olson*
http://apps.ocfl.net/dept/county_admin/hrd/JobDescription.asp?JobCode=2632
 - e. Review of Orange County's Sustainability Plan *Samí Haiman-Marrero*
 - f. Review of Transition Task Force report on Sustainability *Samí Haiman-Marrero*
4. **New Business**
 - a. City of Orlando plan *Chris Castro, Director Sustainability & Resilience, City of Orlando*
5. **Adjourn**

Next Meeting:

Sustainability Committee - Monday, Oct. 28, 2019, 9 a.m., Room 105, Orange County Administration Center.

*Council members | [†] Official action required

Minutes

Arts and Cultural Affairs Advisory Council Sustainability Committee

Monday, August 26, 2019



Present: Samí Haiman-Marrero, Chair*; Cecelia Bonifay*, Karen Climer*, Theo Webster*
Staff: Terry Olson; Trudy Wild, *United Arts of Central Florida*
Guest: Maya Fiallos, *Avatar*

1. Welcome, Introductions and Public Comment

Chair Samí Haiman-Marrero called for everyone to introduce themselves and asked for public comment. Maya Fiallos expressed gratitude for her warm welcome to the meeting.

2. Approval of Minutes[†]

Upon a motion by Cecelia Bonifay and second by Karen Climer, the minutes of the July 22, 2019 meeting were unanimously approved.

3. Old Business

- a. Samí Haiman-Marrero reported on the Orange County Sustainability Committee Theo Webster and she attended.

4. New Business

After a review of Orange County's existing Sustainability Plan and of the Transition Task Force report on Sustainability several action plans were put into place:

- a. Terry and Samí will work on a survey for United Arts and TDT funded arts organizations to determine the specific outcomes that are important for their sustainability.
- b. Karen will work on a definition of "environmental" or "environment" that includes the arts.
- c. Trudy will check with Americans for the Arts regarding any research they have regarding the arts and the environment and about sustainability.
- d. Terry will invite Chris Castro, the City of Orlando's Sustainability Officer to speak to our next meeting.
- e. Terry will obtain and distribute the County's job description for Chief Sustainability Officer.

- f. All will work on developing a Reference Guide or “cheat sheet” that lists 4 questions to be asked regarding sustainability in each area of focus by the County’s sustainability folks. (such as transportation, green/environment, technology/innovation, diversity/outreach, housing, Living wage, etc.)
- g. All will think about how “art” is the heart of “smART growth”

5. Adjourn: Meeting adjourned at 10 am.

Next Meeting:

Sustainability Committee - Monday, Sept. 23, 2019, 9 a.m., Room 105, Orange County Administration Center.



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Job Description

CHIEF SUSTAINABILITY & RESILIENCE OFFICER

Job Code: 2632
Pay Grade: 216
FLSA Status: Exempt

General Functions

The role is responsible for working with the Mayor and County Administration to develop a clear and compelling vision for community resilience and sustainability and effectively coordinate efforts to achieve measurable progress towards that vision. The role will be responsible for identifying environmental threats and risks, reduce exposure through emergency management and preparedness, mitigation programs and work on long term sustainable practices to promote economic, social and environmental development of the community.

Duties and responsibilities include researching and developing the sustainability and resilience plans, coordinating with internal departments, an advisory board, and public- private agencies to execute plans through partnerships, collaboration, and outreach.

Work is performed under the direct supervision of the County Administrator and is reviewed based on accuracy, timeliness and effectiveness of results achieved.

Representative Duties /Assignments

- Coordinates, develops, and manages the integration and communication of sustainability policies, resilience strategy and associated initiatives and practices for the County.
- Collaborates with various departments within the organization to manage the resilience strategy development and alignment of sustainability framework with county projects, policies and initiatives.
- Leads and implements a full range of programs to reduce the environmental impacts of county operations through tactics involving energy efficiency, renewable energy, climate, transportation, green building, water quality, air quality, biodiversity, waste, green purchasing, natural land preservation, community engagement and other related activities.
- Establishes resilience planning support and tools to the county's team to assist with tasks such as vulnerability assessment, identifying priority need areas and actionable initiatives, metrics of success and monitoring, best practices, community mobilization.
- Analyzes state and federal policies and legislation relating directly and indirectly to climate change and sustainability and make recommendations on action when appropriate.
- Responsible for benchmarking existing efforts and metrics and pursuing creative financial solutions including tax credits, rebate programs, revolving loan funds as well as grant opportunities to fund projects and programs.
- Researches reports and analyzes data on global warming, climate change, carbon emissions and alternative fuel sources; generates feasibility and cost analysis reports used to formulate alternative initiatives to attain the County's sustainability goals.

- Achieves results in building and sustaining a livable and inclusive community; with emphasis on educational excellence, healthy neighborhoods and people, environmental quality, natural resource protection, strategic economic development, growing a green economy, quality jobs, community safety, and arts and culture.
- Provides public outreach and education on matters related to climate change and sustainability.
- Serves as the County's resilience/sustainability representative by participating in technical training and learning opportunities related to sustainability and resiliency, including the annual international CRO Summit.
- Performs other duties as assigned.

Minimum Qualifications

Bachelor degree from an accredited university in environmental science, environmental management, environmental engineering, urban planning, architecture, business administration, public administration, and/or other related field and five years of senior level sustainability and resiliency related experience.

Preferences

Masters degree in a related field preferred.

Leadership in Energy and Environmental Design (LEED) GA certification or comparable highly desirable.

8/20/2019

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