

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

**July 11, 2019 ~ 6:00 p.m.**

**Orlando Public Library**

**101 East Central Boulevard**

**Orlando, Florida 32801**

**407.835.READ (7323)**

Library Board Present: Lisa Franchina (7/0); Marucci Guzmán (7/1);  
Richard Maladecki (7/0); Nicole Benjamin (4/0 – City)

Library Board Absent: Ted Maines (10/3 - City)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Ricardo Viera;  
Bethany Stone; Kris Shoemaker; Milinda Neusaenger

Administration Absent: Steve Powell

19-080 I. **Call to Order**

Vice President Guzmán called the meeting to order at 6:09 p.m.

II. **Public Comment Policy & Procedures**

19-081 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
June 13, 2019**

Trustee Benjamin, seconded by Trustee Maladecki, moved to approve the minutes for the June 13, 2019 Library Board of Trustees Meeting. Motion carried 3-0.

President Franchina arrived at 6:20 p.m.

19-082 IV. **Staff Presentation: Technology Trends ~ Ricardo Viera**

19-083 V. **Financial Statements and Summaries: June 2019**

CFO Shoemaker gave a review of the June 2019 financial reports. There was brief discussion regarding the decrease in State Aid. CFO Shoemaker indicated that the amount budgeted each year is based on what was received in the previous year.

19-084 VI. **Dashboard: June 2019**

CBO Stone gave the Board a brief overview of the June statistics and stated that Pottermiversary was attended by over 1,400 individuals.

19-085 VII. **Action Items**

19-086 **Approval of the Budget for Fiscal Year Ending September 30, 2020:  
Kris Shoemaker**

CFO Shoemaker reviewed the changes that have occurred since presenting the budget to the board at the meeting last month. Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the FY 2019-20 Operating, Capital Projects, Sinking and Permanent Fund budgets and to recommend to the Governing Board that the Library District's millage rate be maintained at 0.3748 for FY 2019-20. Motion carried 4-0.

19-087 **Request to Serve Alcohol: Angellee Sumrall-Lewis**

Vice President Guzmán, seconded by Trustee Benjamin, moved to authorize the serving of alcoholic beverages in accordance with the Board-approved policy at the event on September 13, 2019 at the Orlando Public Library. Motion carried 4-0.

19-088 VIII. **Discussion and Possible Action Items**

19-089 **Director's Goals FY 2019: 3<sup>rd</sup> Quarter Update ~ President Lisa Franchina**

President Franchina stated that she met with Director Hodel and reported to the Board that Director Hodel is current with her goals and is on track to meet them. She also asked Director Hodel to give a brief update along with her Director's Report.

19-090 **Strategic Plan FY 2019: 3<sup>rd</sup> Quarter Update**

Director Hodel gave a brief summary of the progress that has been made with the FY 2019 Strategic Plan:

Customer service surveys are scoring well with 92% rated as excellent and 6% as good.

The ESOL specialist is working on English classes for families and she is hoping to have it funded by Florida Humanities Council. There is a possibility to provide training for other libraries with renumeration to follow.

Partnerships with other organizations, such as the Orange County Regional History Center and the Orlando Science Center, are going well.

Meetings have been held with two different developers regarding a possible branch location in West Orange County.

The Summer Reading Program is extremely popular with space theme events and activities.

19-091 IX. **Information**

19-092 **Director's Report**

Trustee Maladecki announced that CBO Stone has been chosen as the President of the Dr. Phillips Rotary.

19-093 **Public Comment: Non-Agenda Items**

X. **Adjournment**

Trustee Maladecki, seconded by Trustee Benjamin, moved to adjourn the meeting. Motion carried 4-0. President Franchina adjourned the meeting at 7:20 p.m.

**Next Meeting Dates:** August 8, 2019 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- September 12, 2019 ~ Fairview Shores Branch Library; 902 Lee Road; Orlando, Florida 32810.

**Florida Statutes section 286.0105:** If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

**In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.**