

Disability Advisory Board Meeting Minutes

The meeting of the Orange County Disability Advisory Board (DAB) was called to order at 2:35 p.m. on Monday March 11, 2019, at 2100 E. Michigan St., Second Floor ABC Conference Room, Orlando, FL 32806. Chairperson Sandra Algarin opened the meeting and proceeded to call roll. Board members present: Chairperson Sandra Algarin, Joe Waczewski, Karolyn Campbell, Supervisor Daisy Morales, Jen Vargas, Theresa Smith, and Beverly Jackson. Orange County Americans with Disabilities Act (ADA) Program Manager Karen Ashmeade was also in attendance. Board members not present: Dyolena Jules. A quorum was established and all present pledged allegiance to the flag.

Public Comments

No Public Comments

Welcome and Introductions

Algarin welcomed the board members, community partners, and members of the public. Meeting attendees were as follows:

Lisa Rivera, LogistiCare

Jill Gentry, Easterseals Florida.

Presentations

Sawsan Mohiuddin, Assistant County Attorney for the Orange County Attorney's Office spoke on the Florida Sunshine and Public Records Laws. Mohiuddin explained what the law entails, provided a summary on how the law applies to public meetings, our board members, and penalties associated with violating the law, etc.

Karen Ashmeade, Orange County ADA Program Manager, provided a presentation on Robert's Rules of Order – Parliamentary Procedure. Ashmeade provided an overview on how to make Motions, spoke on the role and responsibilities of a chairperson, and showed a short video clip that discussed the importance of making and amending motions appropriately. A short video clip by Robert's Rules Made Simple Professional Speaker Susan Leahy was shown and provided an example on making and amending motions.

Board Member Reports

No Board Member Reports

Community Partners Reports

No Community Partner reports.

Subcommittee Members Reports

The Veterans subcommittee is planning an expo for the end of the year. The subcommittee will explore vendors that can benefit the disabled and veterans communities.

New Business – ADA Program Manager Report/County News

Ashmeade requested that the board think on the vendors for the upcoming expo. Ashmeade also requested that the board think on a new vice chairperson.

Action Items to Vote on or Discuss

Minutes from the January 14, 2019 and February 11, 2019 meetings were presented to the board for approval. Algarin motioned with a second from Campbell. Motion carried and the minutes were approved.

Smith nominated Morales to be the next Vice-Chair person. Morales expressed interest and provided a brief summary on why she would be an asset in the role. A motion was made by Algarin to elect Morales with a second from Waczewski. Morales were elected unanimously – congrats!

Board voted to move forward with the subcommittees request to host an expo for the disabled and veteran communities. Motion was made by Waczewski with and second by Algarin and carried unanimously.

Meeting Adjournment

Meeting adjourned ta 4:05 p.m. The next Disability Advisory Board meeting will be held on Monday April 8, 2019 at 2:30 p.m. The location will be 2100 E. Michigan Street, 2nd Floor ABC Conference Room, Orlando, FL. 32806.