

ORANGE COUNTY COMMUNITY & FAMILY SERVICES DEPARTMENT
COMMUNITY ACTION BOARD
Meeting Minutes
March 13, 2019

The Family Services Department Community Action Board (CAB) met at the Board of County Commissioner Chambers, 201 S. Rosalind Avenue, Orlando, Florida 32801 on March 13, 2019.

Chairman- Taurus C. Mack called the meeting to order at 4:10 p.m. A quorum was present.

There was a moment of silence and the Pledge of Allegiance immediately followed.

Instructions: Present = 1 Absent = 0 Absence Waived = 0*

2019 Attendance Record

Sector			Unit Attendance			Term		
I. PUBLIC	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
COMM. VICTORIA P. SIPLIN, Rep. (OCBCC)	0	3	3	0	0	01/06/2015	01/01/2019	12/31/2022
	1					03/12/2015	01/01/2019	12/31/2022
ROSE-NANCY JOSEPH								
COMM. MAYRA URIBE, Rep. (OCBCC)	1	1	1	0	0	2/14/2019		12/31/2019
	0							
Vacant, Alternate								
COMM. MARIBEL GOMEZ CORDERO, Rep. (OCBCC)	1	1	1	0	0	2/14/2019		12/31/2020
	0							
Vacant, Alternate								
MELISSA BYRD, Rep. (OCPS)	1	2	2	0	1	2/13/2019	2/13/2019	2/12/2023
	0					02/07/2017	02/07/2017	2/12/2023
PAMELA GOULD, Alternate								
Vacant, Rep. (City of Edgewood)	0	3	0	0	0			
	0							
OPEN, Alternate								
Mayor LYDIA A. PISANO (City of Belle Isle)	0	3	0	0	3	12/19/2017	12/19/2017	12/31/2021
	0							
OPEN, Alternate								
STATE REPRESENTATIVE BRUCE ANTONE, Rep.	0	3	3	0	0	08/23/2016	09/14/2016	12/31/2020
	1					06/14/2017	06/14/2017	12/31/2020
Hudie Stone , Alternate								
COUNCILMAN Tarus Mack, Rep.	1	3	3	0	0	04/10/2018	04/10/2018	12/31/2021
	0					02/13/2019	02/13/2019	12/31/2021
LADWYANA JORDAN, Alternate								

Sector			Unit Attendance			Term		
II. COMMUNITY	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
Vacant, Rep.	0	3	0	0	0			
Vacant, Alternate	0							
(District 2) PASTOR HEZEKIAH BRADFORD, JR., Rep.	0	2	2	0	0	03/03/2015	03/11/2015	03/10/2019
MINA ROBINSON, Alternate	0					11/09/2016	11/09/2016	03/10/2019
(District 3) ABIGAIL CROCKET, Rep.	1	3	3	0	0	02/14/2018	02/14/2018	02/13/2022
JULIE YETTER, Alternate	0					10/12/2016	10/12/2016	02/13/2022
(District 4) Vacant, Rep.	0	3	0	0	0			
OPEN, Alternate	0							
(District 5) SABRINA PERSAUD, Rep.	1	3	1	0	2	02/24/2015	04/08/2015	04/7/2019
OPEN, Alternate	0							
(District 6) EVANGELINE RICHARDSON, Rep.	0	3	2	0	1	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large Districts 1, 2, and 6) BARBARA HOOSIER, Rep.		3	1	0	2	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large District 3,4 & 5) Vacant, Rep.	0	3	0	0	0			
Vacant, Alternate	0							

Sector			Unit Attendance			Term		
III. PRIVATE	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
VIVIAN TINDAL, Rep. (Minority Organizations)	1	3	3	0	0	06/27/2007	02/10/2016	02/09/2020
MAXCINE PAINE-CRAWFORD, Alternate	0					02/09/2011	02/10/2016	02/09/2020
LEROY ROSE, III, Rep. (Religious Organizations)	0	3	2	0	1	02/04/2016	02/10/2016	02/11/2020
Suzanne Brown, Alternate	1					10/12/2016	10/12/2016	02/11/2020
DEBI MELI, Rep. (Private Social Service and Charitable Agencies)	1	3	3	0	0	09/12/2018	09/12/2018	09/11/2022
Vacant, Alternate	0							
MIMI COENEN, Rep. (Workforce Labor Organization)	0	3	3	0	0	04/26/2016	05/11/2016	05/10/2020
KARL ALLEN, Alternate	1					10/11/2017	10/11/2017	05/10/2020
VACANT, Rep. (Private Community-based professional organization)	0	3	0	0	0			
VACANT, Alternate	0							
MARITZA VAZQUEZ., Rep. (Head Start Policy Council)	1	3	3	0	0	11/14/2018	11/14/2018	11/14/2022
LEAH ACKERMAN, Alternate	0					11/14/2018	11/14/2018	11/14/2022
DEXTER NELSON JR., Rep. (Major Employers)	1	3	3	0	0	3/13/2019	3/13/2019	3/12/2023
VACANT, Alternate	0							
THOMAS ALSTON, Rep. (Business)	0	2	2	0	1	03/24/1994	02/12/2014	02/11/2019
CHRISTOPHER HASSALL, Alternate	0					07/17/2009	02/12/2014	02/11/2019

INTRODUCTION AND SEATING

Mrs. Catina Williams announced that there were four new appointments for the board's consideration today. Mayor Jerry Demings appoints Commissioner Mayra Uribe, Commissioner Maribel Gomez Cordero and reappoints Commissioner Victoria Siplin as representatives for Orange County Government representing the public sector.

The Mahkayla Nicole Consulting Group, recommends the appointment of Dexter Nelson Jr. as representative for Major Employers, representing the private sector.

MOTION TO ACCEPT AND SEAT NEW BOARD MEMBERS

A motion to accept and seat Commissioners Mayra Uribe, Maribel Gomez Cordero, and Victoria Siplin as representatives for Orange County Government representing the public sector. Also, Dexter Nelson Jr. representative for Major Employer representing the private sector.

Motion/Second: Tarus Mack/Maribel Gomez Cordero

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and seated the board member appointments

ATTENDANCE

Board Members present: Dexter Nelson Jr., Maritza Vazquez, Abigail Crocket, Commissioner Maribel Gomez Cordero, Commissioner Mayra Uribe, Karl Allen, Rose Nancy Joseph, Debi Meli, Councilman Tarus C. Mack, Suzanne Brown, Vivian Tindal, Melissa Byrd, Leroy Rose, Thomas Alston, Sabrina Persaud, and Hudie Stone

Staff members present: Lavon Williams, Atalie Ashley-West, Maleka Mobley, and Catina Williams.

PUBLIC COMMENTS

There were none.

MOTION TO ACCEPT AND APPROVE THE MINUTES

A motion to accept and approve the Community Action Board meeting minutes dated February 13, 2019 included in the meeting packet.

Motion/Second: Vivian Tindal /Mayra Uribe.

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the Community Action Board meeting minutes dated February 13, 2019 included in the meeting packet.

DIVISION MANAGER'S REPORT – Lavon Williams, Division Manager

Mrs. Lavon Williams reminded the board of the Department of Economic Opportunity's (DEO) monitoring of the Community Service Block Grant (CSBG), Weatherization, and Low Income Home Energy Assistance Program (LIHEAP) programs the week of March 18-22nd.

Mrs. Williams informed the board that on Tuesday March 12, 2019, the U. S. House of Representatives introduced the House Resolution 1695 bill to reauthorize the Community Service Block Grant (CSBG). If the Bill is passed it will serve as the reauthorization Bill for our CSBG funding. There is a team of both Democrats and Republicans sponsors that are sponsoring the Bill to create the reauthorization for CSBG funding.

Mrs. Williams and board members recited the Community Action Promise.

COMMUNITY CENTERS

The Community Centers had 28,075 visits during the month of February. A list of Community Center Events were included in the meeting packets.

LIHEAP

Mrs. Lavon Williams gave an update on the Low Income Home Energy Assistance Program (LIHEAP) for the 2018-2019 Fiscal Year (FY) (April 1, 2018- March. 31, 2019). Direct Client Assistance Budget - \$3.3 million; Total expenditure FY to date- \$2,429,521 total units of service- 7,049, and average assistance per household - \$345. The Program year will end on March 31, 2019.

Weatherization

Mrs. Lavon Williams gave a brief overview of the Weatherization Assistance Program (WAP) and an update on WAP services. Mrs. Williams informed the board that the program is in somewhat of a holding pattern due to some issues with application processing and some changes in the DEO federal requirements and regulations. We are working with our Procurement and Legal Departments to resolve those issues.

Office on Aging

Mrs. Lavon Williams gave a brief overview of the Office on Aging Program. Ms. Williams expressed that it is the goal of the Office on Aging to make our community sensitive to the needs of the seniors in our community as well the needs of their care takers and families. The office on Aging provides many resources to the community such as the Commission on Aging E-Newsletter that provides several resources for services, education and advocacy. The Office on Aging has started taping Vital Living Forums on different subjects pertaining to our elders and aging. The February taping was on Dementia.

Pine Hills Neighborhood Improvement District Updates (Pine Hills-NID)

Mrs. Lavon Williams gave a brief update on the Pine Hills Neighborhood Improvement District (NID). The Pine Hills had their Archer Service Day on February 23rd in partnership with Robinswood Middle School students. The Trojan Service Day is scheduled for March 30th, with Evans High School students participating in cleaning up the Pine Hills community.

Community Services Block Grant (CSBG) Update

Mrs. Lavon Williams reported on the CSBG Quarterly Outcomes as of February 13, 2019: Unemployed Adults Obtained Employment- Goal 100, Achieved 63 (63%); Employed Participants Provided Increase in Income and Benefits- Goal 35, Achieved 28 (80%) Unemployed Adults Maintain Employment 90 Days or More- Goal 40, Achieved 31 (78%); Obtained Recognized Credential to Achieve Vocational Skills- Goal 175, Achieved 132 (75%), and Completed High School Diploma or GED- Goal 5, achieved 6 (120%).

Mrs. Lavon Williams opened the floor for questions. Commissioner Mayra Uribe expressed that her constituents are unaware of the Community Action services and would like to find a way to get more information out to more citizens of Orange County. Mrs. Williams informed the board that we are looking to improve the staffing component of the Office on Aging and finding a way to partner with other agencies to strengthen the effect on the aging community. Mrs. Williams reminded the board that the Commission on Aging and the Office on Aging is more of advocacy agencies that refer citizens to resources available in the community.

FINANCIAL REPORT

A copy of the Community Service Block Grant (CSBG) Budget Fiscal Year (FY) (April 2018- March 2019) as of March 1, 2019, was provided in the March 13, 2019 meeting packet.

Report of the CSBG Modification Budget Summary as of March 1, 2019. The balance of the CSBG Budget is \$347,681.29 with 67% of the Budget spent. We anticipate that we will be closer to our spending goal as we get closer to closing out our program FY ending March 31, 2019.

MOTION TO APPROVE THE FINANCIAL REPORT

A motion to accept and approve the CSBG Budget Summary for FY (April 2018- March 2019) as of March 1, 2019.

Motion/Second Karl Allen/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the CSBG Budget Summary for FY (April 2018- March 2019) as of March 1, 2019.

2019 COMMUNITY ACTION BOARD CALENDAR

A copy of the 2019 Community Action Board Calendar Draft was provided at the meeting.

MOTION TO ACCEPT AND APPROVE THE 2019 COMMUNITY ACTION BOARD CALENDAR

A motion to accept and approve the 2019 Community Action Board Calendar.

Motion/Second: Vivian Tindal/ Maribel Gomez Cordero

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the 2019 Community Action Board Calendar.

FACA CONFERENCE ATTENDEES

Mrs. Lavon Williams opened the floor for any board members interested in attending the Florida Association of Community Action (FACA) Conference (May 14th-17th), please let their interest be known at this time. There were no interested board members present, however board member Barbara Hoosier expressed interest in attending the FACA Conference to Community Action staff.

MOTION TO ACCEPT AND APPROVE BARBARA HOOSIER TO ATTEND THE 2019 FACA CONFERENCE.

A motion to accept and approve Barbara Hoosier to attend the 2019 FACA Conference.

Motion/Second: Rose Nancy Joseph/ Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved Barbara Hoosier to attend the 2019 FACA Conference.

COMMITTEE REPORTS

A copy of the Combined Committee Meeting minutes, dated February 27, 2019 were included in the March 13, 2019 packet.

MOTION TO APPROVE THE COMBINED COMMITTEE REPORTS

A motion to accept and approve the Combined Committee meeting minutes dated February 27, 2019

Motion/Second: Rose Nancy Joseph/Vivian Tindal.

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the Combined Committee meeting minutes dated February 27, 2019.

HEAD START POLICY COUNCIL REPORT

Ms. Maritza Vasquez gave a brief update on the Head Start Policy Council. Head Start is currently in the recruitment season. Head Start would like to partner with Community Action and the Orange County Commissioner to come up with an Action Plan to reach those children that may be eligible for Head Start that are a part of the homeless population. Ms. Vasquez attended a conference in North Carolina that addressed the issues with recruitment among foster children and homeless communities. The Head Start center have staff at each location that may assist with the application process. Any persons interested in completing an eligibility application for student ages 3-5 years old, may call 407-836-6590.

Commissioner Mayra Uribe expressed that she had received notice that there is now a waiting list for the Head Start Program. Commission Uribe asked for clarification on why Head Start is currently recruiting if there is notification of a waiting list at this time. Mrs. Lavon Williams informed the board that the Head Start Program is mandated by the Federal Government to have a waiting list so that they are able to move students into the program as current students are promoted from the program into school-age programs. Also some locations have a high volume of children in the program and other centers that don't have as many students enrolled in the program. Mr. Dexter Nelson added that if a child is within the foster program or is considered homeless they are automatically pushed ahead on the waiting list because there is a greater need for services. Mr. Nelson explains that there is a selection criteria that is a point system and the more points a family may

have represents a greater need for services. Mrs. Lavon Williams informed the board that she will ask Head Start Division Manager, Sonya Hill to attend one of the CAB meetings to give more detailed information on the program.

DISABILITY ADVISORY BOARD REPORT

Ms. Sandra Algarin gave the board a brief update on the Disability Advisory Board (DAB). The DAB met on February 11, 2019 and a quorum was met. Blanca Taylor with the Social Security Administration (SSA) gave a presentation on Work Incentives. The presentation addressed citizens that receive Social Security benefits having the ability to work while receiving those benefits. This presentation addressed three questions that are asked by citizens with disabilities: 1) Will I have medical continuity review if I use the Ticket to Work (TTW) Program. 2) How does working affect Medicare and Medicaid? 3) What happens if I need to stop working due to my disability? The Ticket to Work (TTW) Program is a program that guides disable citizens back into the work industry without losing their benefits. TTW support career development for people ages 18 to 64, who receive Social Security Disability benefits, SSI and SSDI. DAB and Veterans Committee along with Karen Ashmead, DAB Program Manager are in the planning stage of an Expo. They are looking for Vendor who will be able to provide information and services on the spot. They are seeking services on credit repair, home ownership, medical, dental and mental health. Ms. Algarin invites the board to the next DAB Meeting on Monday April 8, 2019 at 2:30pm @ 2100 E. Michigan Street, Orlando, FL 32806.

PUBLIC REPRESENTATIVE COMMENTS

Rose-Nancy Joseph announced that Commissioner Victoria Siplin in partnership with the Citizens Commission for Children division will host a Non-Profit Workshop on March 14th, from 1pm-3pm at the Holden Heights Community Center. The Workshop will focus on the funding process and categories to assist with the Children services gap here in Orange County.

PRIVATE REPRESENTATIVE COMMENTS

There were none

COMMUNITY REPRESENTATIVE COMMENTS

There were none.

MOTION TO ADJOURN

A motion to Adjourn

Motion/Second: Vivian Tindal/Sabina Persaud

AYE, (voice vote): All members. No abstentions.

Action: Meeting Adjourned

ADJOURNED

5:02 p.m.


Debi Meli, Secretary/ Orange County Community Action Board