

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

November 8, 2018
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (11/0); Marucci Guzmán (11/1);
Ted Maines (2/1 - City); Richard Maladecki (11/1)

Administration Present: Mary Anne Hodel; Robert Tessier; Craig Wilkins; Debbie
Tour; Danielle King; Steve Powell; Ricardo Viera;
Milinda Neusaenger

18-131 I. **Call to Order**

President Franchina called the meeting to order at 6:01 p.m.

II. **Public Comment Policy & Procedures**

18-132 III. **Approval of Minutes: Library Board of Trustees Meeting ~
October 11, 2018**

Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the minutes for the October 11, 2018 Library Board of Trustees Meeting. Motion carried 4-0.

18-133 IV. **Staff Presentations:**
➤ **Booktoberfest: Erin Sullivan**
➤ **Technoween: Jim Myers**

18-134 V. **Financial Statements and Summaries: October 2018**

There was brief discussion regarding the various project budgets. The Fifth Floor Renovation will be close to under budget and the Main Library Fence project will be over budget. There will be approximately \$50,000 spent from the Melrose endowment to upgrade the Mac public computers in the Melrose Center.

18-135 VI. **Dashboard: October 2018**
➤ **October 2018**
➤ **Circulation Year End FY 2018 ~ Final**

18-136 VII. **Action Items:**

18-137 **Election of Board Officers and Committee Appointments**

President: President Franchina was nominated by Trustee Maladecki. Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the nomination. Motion carried 4-0.

Vice President: Trustee Maladecki nominated Vice President Guzmán. Trustee Maladecki, seconded by Trustee Maines, moved to approve the nomination. Motion carried 4-0.

Personnel Committee: Trustee Maladecki, seconded by Trustee Maines, nominated President Franchina as the chair of the Personnel Committee. Motion carried 4-0.

Planning Committee: Open

The Board agreed to appoint chairs to the remaining committees as needed. The committees are as follows: Finance, Marketing, and Partnership Committees.

- 18-138 **Approval of FY 2019 State Aid Documents**
Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the FY 2019 State Aid documents. Motion carried 4-0.
- 18-139 **Rules of Conduct Revision: Danielle King**
Chief Branch Officer King summarized the proposed changes to the Rules of Conduct. Brief discussion ensued regarding the changes and extending the trespass time for the most heinous offenses and for those who defy their active trespasses. Trustee Maladecki, seconded by Trustee Maines, moved to approve the Rules of Conduct revisions. Motion carried 4-0.
- 18-140 VIII. **Discussion and Possible Action Items**
- 18-141 IX. **Information**
- 18-142 **Director's Report**
•Nine library branches served as Early Voting sites for the General Election from October 22 to November 3: Alafaya, Chickasaw, Edgewater, Hiawassee, South Creek, Southeast, Southwest, Washington Park and West Oaks. There were 108,009 residents who voted at our library locations during Early Voting, representing 61% of the total number of people (177,643) who voted during Early Voting in Orange County. The door count for this 14 day period was 223,000 – an average of 16,000 a day. In addition, the Southwest Branch was a polling site on Election Day and 436 people casted their vote there.
•Youth Services Manager Bethany Stone, has been chosen and has accepted the Chief Branch Officer position.
•The following staff members have winning proposals for the Florida Library Association's annual conference in the spring. They are as follows:
- Lauren Mathur and Nicole Suarez:
Playrooms, Pop-Up Crafts, and Passive Programming: How a Children's Area Can Encourage Literacy and Imagination
- Allison Ryall:
Play to Win: Genetics and Genealogy for Library Customers
- Colleen Hooks, Debbie Tour and Danielle King:
Changing the Service Culture of your Library
- 18-143 **Public Comment: Non-Agenda Items**
Jonathan Blount – Orange County resident and library cardholder spoke regarding homelessness.

X. **Adjournment**

President Franchina adjourned the meeting at 6:44 p.m.

Next Meeting Dates: December 12, 2018 ~ **WEDNESDAY** ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- January 10, 2019 ~ South Trail Branch Library; 4600 South Orange Blossom Trail; Orlando, Florida 32839.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.