

# **ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD MEETING MEETING MINUTES**

**Date** October 16, 2018

**Location:** Orange County Facilities Training Room  
2350 E Michigan Street  
Orlando, FL 32806

**Meeting called to order by:** Chair Lisa Franchina

**Time:** 6:32 p.m.

**Minutes recorded/transcribed by:** Linda Hull

**Meeting adjourned at:**

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## **MEMBERS IN ATTENDANCE:**

Lisa A. Franchina, Chair  
Frayda R. Morris  
Nanette P. Parratto-Wagner  
Janet Williams

## **STAFF:**

Don Bruce, Assistant Manager, OCAS  
Diane Summers, Program Manager, Communications

**APPROVED:** \_\_\_\_\_

**NEXT MEETING:** The next meeting will be held on Tuesday, October 16, 2018, 6:30 p.m. at  
Orange County Facilities Training Room, 2010 E Michigan Street; Orlando, FL 32806

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY BOARD MEETING SYNOPSIS  
October 16, 2018**

ITEM#	TOPIC	ACTIONS TAKEN/DISCUSSION/ASSIGNED	PARTIES	DUE DATE
1.	Welcome/ Roll Call	Board Chair Lisa Franchina called meeting to order at 6:31pm. There was a quorum of 4.		
2.	Approval of Minutes	September meeting minutes were approved.		
3.	Manager's Report	<p>Don Bruce and Diane Summers gave the manager's report.</p> <p>The ribbon cutting ceremony for the East Side Clinic is scheduled for Wednesday, November 7, 2018.</p> <p>Barktober Fest, an event to show appreciation for rescue partners, will be at Lake Eola Sunday, November 14, 2018. This event will include rabies vaccinations and microchipping for pets.</p> <p>The Orange County Animal Services Fall Festival, a celebration of life, is happening Wednesday, October 31, 2018 from 10am to 6 pm at the shelter. Adoption fees will be waived and activities are being planned.</p> <p>Diane Summers stated that Pet Alliance requested young cats for transport to the West Coast for adoption.</p>		
4.	New Business	<p>A false alarm sounded in the shelter on Sunday, October 14, causing a brief evacuation of the building. Paul Wean requests that a protocol be established for animals undergoing surgery when a false alarm is detected so that they are not moved.</p> <p>Don Bruce stated that the false alarms are a result of air conditioner problems in the new cat building. These are being addressed.</p> <p>Paul Wean expressed concern that the new Orange County Administration may not continue approval of plans for the new shelter. Don Bruce assured him that there is no indication of this happening.</p> <p>Nanette P. Parratto-Wagner stated that she witnessed animals being loaded into an Orange County Animal Services van that did not have the engine running, and was therefore hot inside.</p>		

		<p>Don Bruce said he would investigate.</p> <p>Paul Wean requested the final number report for the year. Don Bruce stated the report is waiting for Dil Luther to return and approve the report before it will be posted.</p> <p>Lisa Franchina commented that the new interaction yards are a great bonus, especially on weekends. Don Bruce mentioned that there are drainage issues, but they are being worked on.</p> <p>Paul Wean asked for the status of the Do Not Adopt Protocol. Don Bruce informed that it is still stalled at the County Attorney's office. Paul Wean requested that Animal Services management attempt to get this matter expedited.</p>		
5.	Public Comments	There were no public comments.		
6.	Adjournment	The meeting adjourned at 6:56pm.		

The full audio recording of this meeting is available upon request.