

## Minutes

Meeting: Citizens' Commission for Children (CCC) Advisory Board

Date: November 9, 2018 – 8:30 a.m.

Location: Facilities Management  
Training Room  
2010 E. Michigan Street  
Orlando, Florida 32806

Board Members Present: Mr. Sean Bradford, Board Chair; Mr. Brock Hankins; Ms. Nikki Covington; Mr. Alexander J. Barrio; Mr. Nauman Ahmad Ansari; Ms. Jennifer E. Felder-Smith, and Dr. Carmel Munroe, Ph.D.

Board Members Absent: District 3 Commissioner Pete Clarke; Dr. Sylvia T. Caceres, Ph.D.; Mr. Dewey L. Harvey.

CCC Staff Present: Ms. Danna Jackson-Carroll, Sr. Program Manager; Ms. Charise Liburd, Sr. Program Manager; Ms. Mary Davis, Sr. Monitoring and Evaluation Coordinator; Ms. Erica Lehosit, Sr. Monitoring and Evaluation Coordinator; Ms. Deja Barnes, Quality Assurance Coordinator; Ms. Heather Chisholm-Wright, Skilled Craft Casual (CRP); Jasmine Farlin, Skilled Craft Casual (ASZ), and Mrs. Lucy Gonzalez, Administrative Assistant.

Presenters: Mr. Keith Carr, Principal Consultant, Forefront.

Others Present: Member of the public: Ms. Avelie Breneus.

### Welcome

Board Chairperson Sean Bradford called the meeting to order at 8:43 a.m. He informed the attendees that the meeting is public and subject to the Sunshine Law. Introductions were made.

### Approval of the minutes was moved to after the presentation.

### Public Comment

The member of the public did not provide comments.

### Children's Services Study presented by Mr. Keith Carr, Principal Consultant, Forefront Consulting, LLC.

Mr. Carr provided a brief summary of the services offered by Forefront Consulting, LLC. He presented the results of the study that Forefront was commissioned to conduct regarding children's services needs in Orange County, Florida. The report had also been presented to the Orange County Board of County Commissioners on October 30, 2018. Study results identified seven Orange County zip codes that were responsible for more than half of juvenile arrests in the past two years; the same neighborhoods had a disproportionate share of foster children, cases of child abuse and neglect, and teen pregnancies. The

report also provided a recommendation for Orange County to partner in collaborative efforts with the private sector. Mr. Carr answered questions throughout the presentation.

**Approval of the Minutes**

Chairperson Bradford requested that the Board review the minutes and asked for approval. Mr. Hankins motioned to approve the minutes and Mr. Barrio seconded. The Board was asked to approve the motion. The motion was approved.

**Chairman’s Report**

Chairperson Bradford proceeded to show appreciation to outgoing board member Commissioner Clarke. Commissioner Clarke served as Deputy Director for Family Services for many years. During his tenure, Commissioner Clarke has been an advocate of the services the Citizens’ Commission for Children provides for the children and families of Orange County. Through his committed efforts, the CCC has secured funds for non-profit agencies that have served the citizens well and continue providing necessary services.

The Board then proceeded to elect a vice-chair. After requesting nominations, Chair Bradford moved to nominate Mr. Nauman Ahmad Ansari for vice-chair. Dr. Munroe seconded. Mr. Hankins moved to approve the motion. The Board unanimously approved Mr. Ansari to be the vice-chair.

**Manager’s Report**

Ms. Danna Jackson-Carroll informed the Board that Ms. Angela Chestang, Division Manager, was not able to attend the meeting. Ms. Jackson-Carroll informed the Board that the Citizens’ Commission for Children’s Advisory Board’s resolution will be amended to increase the number of CCC Advisory Board members, including representation from Orange County Public Schools, the Department of Children and Families, and a judge assigned to handling juvenile cases in Orange County.

Ms. Jackson-Carroll informed the Board that the new NCF database went live on November 1, 2018. Members of the CCC as well as the Neighborhood Centers for Families (NCFs) have been trained on how to utilize the new database program.

Ms. Jackson-Carroll presented a Draft Communication Plan for review as part of the effort for increasing branding of the Neighborhood Centers for Families. Ms. Jackson-Carroll requested that the Board provide feedback with different ideas and ways to brand the NCFs. The Board provided methods for improved marketing and discussed what is currently being done to inform the public of the services that the Neighborhood Centers for Families offer.

The meeting was adjourned.

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Presented by: Lucy Gonzalez

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Date

Approved by:

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Sean Bradford, Board Chairman

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Date