

ORANGE COUNTY PARKS AND RECREATION ADVISORY BOARD

Tibet Butler Preserve Park
8777 Winter Garden/Vineland Road
Orlando, FL 32836

Meeting Minutes

Thursday, October 11, 2018
12:00pm – 1:00pm

Attendance:

PAB Members:

Barbara Giles, Roderick Davenport, Dewey Harvey, Jeff Loeffert, Kimberly Buchheit, Joey Kratt, Bobby Beagles, Mark Arias and Kurt Saba

Absent Members:

Donald Jones

OC Staff:

Matt Suedmeyer, Jill Danzl, Clay Baker, Regina Ramos, Antwan Nelson, Tabitha James and Brenda Handy

Visitors:

None

2018 ATTENDANCE REPORT

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	No. Held	% Miss	Date Appt.
Alice Y. Nolan	A	A	A	A	A								5	67%	6/14/2016
Joey Kratt	X	X	X	X	X	X	A	X	X	X			10	10%	11/14/2017
Bobby Beagles	X	X	X	X	X	X	X	X	X	X			10	0%	9/3/2013
Dewey Harvey	X	X	X	X	X	X	A	A	X	X			10	20%	1/10/2017
Donald L. Jones	X	X	X	X	A	X	X	A	X	A			10	30%	11/15/2016
Jane Dunkelberger	X	X	X	X	X	X	X	Termed					7	0%	1/10/2017
Kurt Saba	X	A	X	X	X	X	X	A	A	X			10	30%	7/12/2016
Barbara Giles	X	X	X	X	X	A	X	A	X	X			10	20%	8/22/2017
Mark Arias	X	A	X	X	X	X	X	X	X	X			10	10%	8/5/2014
Jeff Loeffert									X	X			2	0%	8/7/2018
Roderick Davenport	X	X	X	A	X	A	X	X	X	X			10	20%	10/18/2016
Kimberly Buchheit										X			1	0%	9/11/2018
Ariel Horner	X	X	A	X	A	A	A	Termed					7	50%	3/7/2017

I. Call to Order – Mr. Arias, Chairman called the meeting to order at 12:03 pm.

- o Pledge of Allegiance – All.
- o Invocation – Mr. Roderick Davenport, Co-Chairman (District 6)

II. Public Comment – None. No further action was taken by the board.

III. Introduction of New Members - Mr. Matt Suedmeyer, Parks Manager, greeted the board and requested that everyone introduce themselves – introductions were made around the room. Following introductions, Mr. Jeff Loeffert and Mrs. Kimberly Buchheit expressed their concerns regarding the attendance table in the Meeting Minutes (Minutes). Mr. Loeffert felt the representation of percentage of meetings missed column in the Minutes was not accurate because of the date he was notified of his appointment to the board; and due to the fact that he was not in Orlando. Parks staff informed Mr. Loeffert that the Agenda Development Division staff was notified prior to the meeting of his concerns and Mr. Suedmeyer assured Mr. Loeffert his concern(s) would be addressed and the mistake would be corrected.

The Agenda Development Division office notified Parks staff and stated the following: The 2018 Attendance Report of the August 09, 2018 Meeting Minutes regarding Mr. Loeffert's attendance would be rectified and Mr. Loeffert would not be marked absent for August 2018. That the Parks and Recreation 3rd Quarterly Attendance Report will also be updated and the August 9, 2018 and September 13, 2018 Meeting Minutes will be brought back to the board for re-approval.

IV. Approval of Meeting Minutes: Chairman Arias called for a motion to approve the meeting minutes September 13, 2018. Mr. Dewey Harvey made a motion that the September 13, 2018 Minutes be approved as presented. Mr. Bobby Beagles seconded the

motion. All agreed – none opposed. The September Meeting Minutes were tentatively approved pending Agenda Development's response.

- V. **Site Overview** – Ms. Jill Danzl gave an overview of the amenities and activities available at the park. A handout was given to the board members Following a brief question and answer session, the board took no further action.
- VI. **Manager's Update** – (Projects, Issues & Section Updates) – Matt Suedmeyer, Division Manager turned over the Selection of a new Co-Chairman to Mr. Arias. Mr. Suedmeyer also stated that because the board did not meet the required number of members at the August meeting, The Youth Sports Enhancement Grant submittal was omitted. Mr. Suedmeyer then followed the Meeting Agenda accordingly.
- Selection of New Co-Chairman – Chairman Arias asked if anyone had an interest in being the Co-Chairman for the Advisory Board. Mr. Arias recognized Mr. Roderick Davenport and asked if he was still interested in becoming Co-Chairman. The board voted unanimously for Mr. Davenport. Mr. Roderick Davenport is the new Co-Chairman replacing Mrs. Jane Dunkelberger.
 - Youth Athletics / Coaches – Mr. Suedmeyer introduced Mr. Clay Baker, Activities Director for Parks and Recreation Division. Mr. Baker gave an overview of the athletics requirements for coaching and other youth activities. Mr. Baker presented a handout for the board members and following a brief question and answer session, no further action was taken by the board.
 - Memorial Request – Mr. Suedmeyer presented a request for a tree memorial at Hourglass Park in Memory of Casey Brianna Shea. Mr. Bobby Beagles made a motion to approve the Memorial Application and was seconded by Mr. Dewey Harvey. The Memorial Application was approved by the board – none opposed.
 - Youth Sports Enhancement Grant Overview – Mr. Antwan Nelson, Program Coordinator and Ms. Tabitha James, Program Coordinator, OC Neighborhood Services Division gave an overview Youth Sports Enhancement Grant Application and approval process. Following the overview, Mr. Nelson presented the Azalea Park Little League grant application and funding request. Following an in-depth discussion Chairman Arias called for a motion. Mr. Roderick Davenport made a motion that the board accept and approve the full amount requested according to the application guidelines. Mr. Dewey Harvey seconded the motion. The board voted unanimously to approve the funding – none opposed.
- VII. **Parks & Rec Division (Section Updates)**
- **Operations** – Kyle Kent, Assistant Manager – Omitted. No further action was taken by the board.
 - **Planning & Design Section Update** – Mrs. Regina Ramos, Project Manager –Several projects were highlighted and following a brief discussion, no further action was taken by the board.
- VIII. **Old Business:** Mr. Bobby Beagles mentioned that East Orange District Park and the Old Post Office. No further action was taken by the board.
- IX. **New Business** – Mrs. Buchheit mentioned the event sponsored by the Friends of Lake Apopka scheduled for November 11, 2018. Flyers were handed out to the board. No further action was taken by the board.
- X. **Next Meeting Date & Location** – Thursday, November 8, 2018, Barnet Community Park/Gym, 4801 West Colonial Drive, Orlando, FL 32808. Please call Brenda Handy @ 407-836-6203 or Barnett Administrative Offices, 2nd Floor @ 407-836-6200.
- XI. **Adjourned** –Chairman Arias adjourned the meeting @ 1:30 p.m.

Signature: 
Mark Arias, PRAB Chairman

Date: 11-08-2018