

Orange County
Citizens' Review Panel Advisory Board for Human Services
CRP Process Kickoff Meeting for FY 2019-2020

9:00 A.M., October 23, 2018
2100 E. Michigan Street, Orlando, FL 32806
ABC Conference Room, 2nd Floor

Citizens' Review Panel (CRP) Vice-chairperson, Dr. Beena Parikh, called the meeting to order and welcomed everyone to the CRP process Kickoff Meeting. The housekeeping issues were introduced, including the meeting being open to the public for comment and recorded per the Florida Sunshine Law. Introductions were made. Present today were CRP Panel Members, Citizens' Commission for Children (CCC) staff, and an Attorney from the Orange County Attorney's office:

- Dr. Beena Parikh, Vice-chairperson
- Janice Battle-Brinson, Panel Member (via phone conference)
- Denise Copeland, Panel Member
- Dr. Tyon Hall, Panel Member
- Willie J. Patterson, Panel Member
- Marc A. Sugerman, Panel Member
- Roberta Walton, Panel Member
- Joey Barnes, Panel Member
- Merissa Battle, Panel Member
- Maribel Gomez-Cordero, Panel Member
- Tiffany Kelly, Panel Member
- Betsheell Louis, Panel Member
- Sasha Watson, Panel Member
- Tyler Winik, Panel Member (via phone conference)
- Sawsan Mohiuddin, Assistant County Attorney, OC Attorney's office
- Angela Chestang, Manager, CCC
- Charise Liburd, Sr. Program Manager, CCC
- Mary Davis, Sr. Monitoring & Evaluation Coordinator, CCC
- Wonkiasha Washington, Sr. Contract Administrator, CCC
- Deja Barnes, Quality Assurance Coordinator, CCC
- Heather Chisholm-Wright, Coordinator, CCC
- Julie Jean Alvin, Administrative Specialist, CCC

There were no comments or questions from the public.

Dr. Parikh, introduced Ms. Sawsan Mohiuddin, Assistant County Attorney, for the Orange County Attorney's office, who presented an overview of the Florida Sunshine and Public Records Laws.

Minutes from the 2018-2019 CRP Allocation Meeting were reviewed by Panel Members. Ms. Roberta Walton, made a motion to approve; Ms. Betsheell Louis seconded. All were in favor.

Ms. Angela Chestang, Manager of the Citizens' Commission for Children Division, welcomed the Citizens' Review Panel. Ms. Chestang thanked the Panelists for their work on behalf of the vulnerable residents of Orange County. She introduce the goals of the Kickoff and Orientation

and highlighted updates on funding for 2018-2019 and 2019-2020, as well as the successful close-out of the Small Scale CRP pilot year contracts.

Ms. Liburd welcomed the Panel Members and provided updates regarding the CRP process. Two new Scopes of Services, Services for Disabled Youth and their Families, and Supportive Counseling for At-Risk Youth, were introduced, along with the tentative timeline for this funding spanning the 2018-2019 and 2019-2020 fiscal years. The Panelists were briefed on recent developments at meetings of the Board of County Commissioners, leading to the possibility of more funding for the CCC and/or CRP. Panelists were encouraged to keep abreast of developments during public Board of County Commissioners meetings and were assured that CRP staff are prepared to seamlessly expand the Fund Distribution Process if required.

Panelists were directed to a listing of agencies that have submitted proposals. All were asked to review the list and submit a Conflict of Interest Form as appropriate. Disclosure of Conflict of Interest is encouraged at multiple points in the process and Panelists can reach out to CRP staff at any time with questions or concerns.

Finally, Panelists were directed to copies of the CCC's Annual Report for 2016-2017. This snapshot of CCC services including the Citizens' Review Panel, Neighborhood Centers for Families, and After School Zone, gives Panelists more information on how their work improves and influences the lives of Orange County residents who benefit from their participation in this yearly process.

Dr. Parikh asked if there were any additional questions or comments. There were no further comments from Panelists. The meeting was adjourned.

Approved by:

Name

Signature

Date