



COMMUNITY ACTION BOARD

COMBINED COMMITTEES MEETING

**Planning & Budget Committee, Community Services Committee,
Policy Advisory Committee and Executive Committee Meeting**

August 22, 2018, 10:00 a.m.

CAB Members present:

Comm. Pete Clarke, Thomas Alston, Mercedes Fonseca, Patrice Scott, Bobby Lance, Mimi Coenen, Rose- Nancy Joseph, Hudie Stone, Evangeline Richardson, Barbara Hoosier, Nicole Kennedy, Maribel Gomez-Cordero, James Benderson, and Abigail Crocket.

Staff: Trellany Williams, Rachel McCoy, and Yvette Luckett

Chairman Pete Clarke called the meeting to order at 10:01 a.m. A quorum was met.

Public Comments: No public comments were made.

Committee Reports

A. Community Services

Ms. Trellany Williams gave the board a brief update on the Education and Employment National Performance Indicator (NPI) Goals and Outcomes as of July 31, 2018 for the 2018 fiscal year (FY): Unemployed and Obtained Job- Modified Goal 100, Achieved 11 (11%); Maintain Job 90 Days or More- Modified Goal 40, Achieved 8 (20%) (As of today (23% achieved); Obtained Increase in Income and Benefits- Modified Goal 35, Achieved 5 (14%) (As of today 25% achieved); Obtained Skills and Competencies for Employment- Modified Goal 175- Achieved 54 (31%) (As of today (65) 38% achieved); and Completed ABE/GED- Goal 5- Achieved 4 (80%). A copy of the Community Services Report was provided in meeting packet.

Ms. Trellany Williams announced that for the FSSP's Basic Computer skills course had 32 participants with 29 participants completing the course. Also, the Financial Literacy program at the East Orange Community Center ended on August 8th with 10 participants, learning skills in Establishing/ Maintaining a budget and understanding credit. Ms. Williams expressed that they are working on having more strategic partnerships with the schools and job providers that provide services to the programs in setting up customized classes. FSSP has a medical assistance class that they are setting up with Valencia short term. The Medical Assistant class is a class of 18 as of now. Valencia is currently vetting participants for the class at this time. The class will start on August 28th.

Introductions

Introductions were made

B. Planning and Budget

Ms. Rachel McCoy gave a brief overview of the Community Service Block Grant (CSBG) Financial Report (FY April 2018-March 31, 2019) as of August 15, 2018: Total CSBG Allocation- \$831,867.00; Administrative Total Expenditures- \$19,833.39; Program Services

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Total Expenditures - \$98,519.90; Total CSBG Direct Client Expenditures - \$123,530.34; Total Expenditures - \$241,883.63; Total Current Allocation Balance - \$488,116.14. Ms. Rachel McCoy informed the board that a revised budget was received from the State, to reallocate our Carryover dollar, which were \$235,115.50. The Revised budget amount is \$1,066,982.50. The new allocated dollars for CSBG Administrative is \$101,324.00 a difference of \$2,451.00 due to out of county travel. The new allocation for Direct Client Assistance is \$659,092.50 adding \$190,184.50 for more client programs. The new allocation for Program services- \$ 306,566.00, adding \$47,382.00 for additional program funds. The new Total CSBG Allocation is \$1,066,982.50.

A Motion to approve the CSBG Revised Budget was made Thomas Alston and seconded by Mimi Coenen. Motion carried.

C. Executive

Mrs. Trellany Williams gave a brief recap on the revised budget. There will be a work plan attached to the new budget included in the meeting packet for the Board meeting on September 12th.

Ms. Williams reminded the Board that Atalie Ashley-West, Barbara Hoosier and Mimi Coenen will be attending the National Community Action Partnership (NCAP) Conference, August 28th-31st.

Mr. Bobby Lance expressed that he had referred clients to the FSSP program, but they experienced an issued getting anyone on the line (407-836-9333).

Ms. Mimi Coenen encouraged the board members to log on to the Orange County Website and partake in Mayor Theresa Jacob's Citizens Experience to learn more about Orange County.

Mr. Bobby Lance expressed that the Policy Advisory Committee needs to be sterner when it comes to attendance.

Ms. Mimi Coenen gave the board a brief update on the Orange County Leadership, Employment and Development Success (LEADS) program. The students participating in the program where paid \$11 an hour to work during the summer. The program was put together to teach students how to manage money and how to be successful on the job. The students gave feedback on program for improvements going forward.

Mr. Thomas Alston announce that they will be holding a meeting at Holden Heights on September 6, 2018, at 6pm. The Health Department will host a presentation on Trauma.

Mrs. Hudie Stone wanted to remind the board of the role of Community Action in the community and the war on poverty, to enrich lives beyond the state of poverty.

A Motion to adjourn was made Mimi Coenen and seconded by Abigail Crocket. Motion carried.

Meeting adjourned at 10:48 a.m.

Minutes Approved September 12, 2018