

**Minutes**  
**Tourist Development Tax Application and Review Committee (ARC) Meeting**  
**August 17, 2018, 1:00 p.m., Orange County Commission Chambers**

**Call to Order**

Chairman Lex Veech called the meeting to order at 1:00 p.m.

Present: 9 - Chairman Lex Veech, Vice-chairman Louis Robbins, Derek Baum, Ross Burke, Jan Clanton, Brian Comes, Martha Haynie, Terry Prather, and Beverly Winesburgh.

Absent: 2 - Jon McGavin, and Joshua Vickery,

Others Present:

Orange County Assistant County Attorney Kate Latorre  
Orange County Fiscal and Business Services Division Manager Fred Winterkamp  
Orange County Fiscal and Business Services Division Assistant Manager Stephanie Taub  
Orange County Fiscal and Business Services Division Fiscal Management Analyst Danielle Philippe

**Pledge of Allegiance**

**Public Comment**

No one addressed the committee:

**Approve minutes from July 27, 2018 TDT ARC meeting**

Fred Winterkamp announced a scrivener error to the heading of the presentation on the OnePULSE Foundation that was corrected.

A motion was made by Brian Comes, seconded by Terry Prather to approve the minutes as amended from July 27, 2018, TDT ARC meeting. The motion carried with eight present members voting "Aye".

**Discussion of ARC website development**

Fred Winterkamp addressed the committee regarding documents that were provided in agenda packet and introduced Carlos Lahens, IT Project Leader, Orange County.

Martha Haynie entered.

Mr. Lahens provided a presentation to the committee regarding the development of the ARC website for application submission.

Discussion ensued.

No action taken.

### **ARC Evaluation Scoring Exercise**

Fred Winterkamp addressed the committee regarding a mock exercise for the ARC Evaluation Scoring. The committee members commenced with the mock exercise of scoring a fictitious application for training purposes.

Discussion ensued.

No action taken.

### **Consideration of dates for next 2018 ARC Application Window**

Fred Winterkamp addressed the committee with a time window for accepting applications to begin on September 24, 2018 and to close the window on November 14, 2018.

Discussion ensued.

A motion was made by Terry Prather, seconded by Beverly Winesburgh to open the window to accept TDT grant applications from September 24, 2018 through November 14, 2018. The motion carried with nine present members voting "Aye".

### **Distribution of OnePULSE and Orlando Ballet applications to ARC.**

Fred Winterkamp provided the committee members with two thumb drives each that contained the applications from the OnePULSE Foundation and the Orlando Ballet to review prior to the next TDT ARC meeting.

Discussion ensued.

No action taken.

### **Consider topics for the next ARC meeting September 17, 2018 1:00 p.m.**

No topics requested.

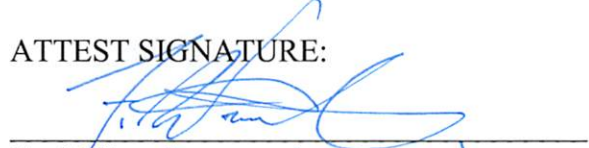
**Adjournment: 2:50 p.m.**

**ATTEST:**

  
\_\_\_\_\_  
Vice-chairman Louis Robbins

Date: 09/17/18

**ATTEST SIGNATURE:**

  
\_\_\_\_\_  
Fred Winterkamp

  
\_\_\_\_\_  
Varian Hampton

A verbatim record of this meeting is available at [www.ocfl.net](http://www.ocfl.net) by selecting *Businesses* tab, then select *Open Government*, then select *Video Archive Menu*, then *Tourist Development Tax Application & Review Committee* or click on this link: [TDT ARC Meeting, August 17, 2018](#).

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at 407-836-5631.

Para mayor información en español, por favor llame al 407-836-3111.