

Minutes
Tourist Development Tax Application and Review Committee (ARC) Meeting
July 27, 2018, 1:00 p.m., Orange County Commission Chambers

Call to Order

Chairman Lex Veech called the meeting to order at 1:03 p.m.

Present: 11 – Chairman Lex Veech, Vice-chairman Louis Robbins, Derek Baum, Ross Burke, Jan Clanton, Brian Comes, Martha Haynie, Jon McGavin, Terry Prather, Joshua Vickery, and Beverly Winesburgh.

Others Present:

Orange County Senior Assistant County Attorney Lila McHenry
Orange County Fiscal and Business Services Division Manager Fred Winterkamp
Orange County Fiscal and Business Services Division Assistant Manager Stephanie Taub
Orange County Office of Management and Budget Administrative Assistant Vanan Hampton

Pledge of Allegiance

Public Comment

No one addressed the committee:

Approve minutes from June 15, 2018 TDT ARC meeting

A motion was made by Beverly Winesburgh, seconded by Vice-chairman Louis Robbins to approve the minutes from June 15, 2018, TDT ARC meeting. The motion carried with all members voting “Aye”.

Non Agenda Item

Chairman Lex Veech introduced new committee member Jan Clanton.:

Discussion of ARC funding in 2018 Budget and 2019 Preliminary County Budget

Fred Winterkamp addressed the committee regarding documents that were provided in agenda packet and the budget process:

Discussion ensued.

No action taken.

Presentation from OnePULSE Foundation

Mr. Earl Crittenden, Board Chairman and Ms. Barbara Poma, CEO and Executive Director of OnePulse Foundation made a presentation on OnePulse Foundation to the committee. Discussion ensued.

No action taken.

Discussion and consideration of Applications, evaluation and scoring materials

Fred Winterkamp addressed the committee regarding the following documents that were provided in agenda packet and the ranking process:

- TDT ARC Event evaluation matrix
- TDT ARC Capital evaluation matrix

Discussion ensued.

A motion was made by Brian Comes, seconded by Jon McGavin to adopt the TDT ARC Event Evaluation Matrix and TDT ARC Event Score Sheet as presented. The motion carried with all members voting "Aye".

A motion was made by Martha Haynie, seconded by Vice-chairman Louis Robbins to amend the TDT ARC Capital Application by removing "land acquisition expenses" from the "Disallowed Expenses" in Attachment A – Additional Information and Clarification, (on page 12) to make land acquisition an allowable expense. The motion carried with all members voting "Aye".

Staff presentation on application windows and next steps

Fred Winterkamp made a presentation regarding application windows and next steps.

Discussion ensued.

No action taken.

Consideration and discussion of application windows and next steps

Fred Winterkamp addressed the committee.

Discussion ensued.

A motion was made by Brian Comes, seconded by Beverly Winesburgh to approve the following:

- a) Staff to work with OnePULSE Foundation Museum (land acquisition & design) and the Orlando Ballet (Lake Ballet Center) for ARC Capital Applications from these two groups as an ARC process initial test:
- b) Applications to be due by August 15, 2018
- c) For staff to assist ARC in the process of evaluations of the OnePULSE and Ballet applications
- d) With a goal of any recommendation(s) in time for the September 21, 2018 Tourist Development Council meeting

The motion carried with members voting "Aye".

A consensus was made by all members to reschedule the September 21, 2018 meeting to September 17, 2018 beginning at 1:00 p.m.

Consider topics for the next ARC meeting August 17, 2018 1:00 p.m.

Committee instructed staff to provide information for next meetings following topics:

- TDT ARC web
- Administrative Regulation
- Applications
- Mock application (including land acquisition)
- Begin process of scoring discussion

Adjournment: 3:06 p.m.

ATTEST:



Chairman Lex Veech

Date: August 17, 2018

ATTEST SIGNATURE:



Fred Winterkamp



Vanessa Hampton Danielle Philippe

A verbatim record of this meeting is available at www.ocfl.net by selecting *Businesses* tab, then select Open Government, then select *Video Archive Menu*, then *Tourist Development Tax Application & Review Committee* or click on this link: [TDT ARC Meeting, July 27, 2018.](#)

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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Para mayor información en español, por favor llame al 407-836-3111.