

Minutes
Tourist Development Tax Application Review Committee (ARC) Meeting
May 30, 2018, 1:00 p.m., Orange County Commission Chambers

Call to Order

Louis Robbins, Vice-chairman called the meeting to order at 1:04 p.m.

Present: 9 – Vice-chairman Louis Robbins, Derek Baum, Ross Burke, Jon McGavin, Terry Prather, Joshua Vickery, and Beverly Winesburgh. Chairman Lex Veech and Brian Comes entered where indicated.

Absent: 1 - Martha Haynie

Others Present:

Orange County Assistant County Attorney Kate Latorre
Orange County Fiscal and Business Services Division Manager Fred Winterkamp
Orange County Fiscal and Business Services Division Assistant Manager Stephanie Taub
Orange County Office of Management and Budget Administrative Assistant Vanan Hampton

Pledge of Allegiance

Public Comment

The following person addressed the committee:

Dale McDonald, Mayor, City of Maitland, Florida.

Approve minutes from April 23, 2018 TDT ARC meeting

A motion was made by Beverly Winesburgh, seconded by Terry Prather to approve the minutes from April 23, 2018, TDT ARC meeting. The motion carried with seven (7) present members voting "Aye".

Discussion and consideration of scoring materials options

Fred Winterkamp addressed the committee regarding the following documents that were provided in agenda packet:

- Tourist Development Tax Collections, Orange County, Florida
- Origin of Tourists
- Ordinance 2016-30
- TDT ARC Capital Evaluation Matrix
- TDT ARC Capital Score Sheet
- TDT ARC Capital Evaluation Matrix with Intangibles

Chairman Lex Veech entered.

Vice-chairman Robbins turned the gavel over to Chairman Veech to complete the agenda.

Discussion ensued.

A consensus was made by eight (8) present members to accept the TDT ARC Capital Score Sheet without the intangibles.

A motion was made by Vice-chairman Robbins, seconded by Derek Baum to adopt the TDT ARC Capital Evaluation Matrix and TDT ARC Capital Score Sheet as presented. The motion carried with eight (8) present members voting "Aye".

Discussion of TDT ARC process Administrative Regulation

Fred Winterkamp addressed the committee regarding the Administrative Regulation.

Discussion ensued.

No action taken.

Non-agenda item

Chairman Veech asked the committee members to discuss possibility of developing sub-committees.

Brian Comes entered.

Discussion ensued.

No action taken.

Consider topics for the next ARC meeting (June 15, 2018 1 pm)

Committee instructed staff to provide information for next meetings following topics:

- Budget Allocation
- Administrative Regulation
- Prospective quantity of applicants and possibility of sub-committees
- Discussion of TDT ARC Events Matrix and TDT ARC Events Scoring Sheet

Non-agenda item

Chairman Veech requested information regarding TDT monies received by the Arts and Cultural Affairs.

Terry Olson, Administrator, Orange County Arts and Cultural Affairs, addressed the committee.

Discussion ensued.

No action taken.

Adjournment: 2:27 p.m.

ATTEST:



Chairman Lex Veech

Date: 6/15/2018

ATTEST SIGNATURE:



Fred Winterkamp



Danielle Philippe

A verbatim record of this meeting is available at www.ocfl.net by selecting *Businesses* tab, then select *Open Government*, then select *Video Archive Menu*, then *Tourist Development Tax Application & Review Committee* or click on this link: [TDT ARC Meeting, May 30, 2018.](#)

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at 407-836-5631.

Para mayor información en español, por favor llame al 407-836-3111.