

# **Minutes**

## **Tourist Development Tax Application Review Committee (ARC) Meeting February 16, 2018, 1:00 p.m., Orange County Commission Chambers**

### **Call to Order**

Lex Veech, Chairman called the meeting to order at 1:07 p.m.

Present: 10 – Chairman Lex Veech, Vice-chairman Louis Robbins, Derek Baum, Ross Burke  
Brian Comes, Joshua Vickery, and Beverly Winesburgh.  
Martha Haynie, Jon McGavin, and Lizette Valarino entered where indicated.

Absent: 1 - Terry Prather.

### **Others Present:**

Orange County Senior Assistant County Attorney Lila McHenry  
Orange County Fiscal and Business Services Division Manager Fred Winterkamp  
Orange County Fiscal and Business Services Division Assistant Manager Stephanie Taub  
Orange County Office of Management and Budget Administrative Assistant Vanan Hampton

### **Pledge of Allegiance**

### **Public Comment**

No one addressed the Committee for public comment.

### **Approve minutes from 1-19-18 ARC meeting**

A motion was made by Beverly Winesburgh, seconded by Joshua Vickery to approve the minutes from the January 19, 2018 ARC meeting. The motion carried with seven members voting “Aye”.

### **Consider TDT Grant Application Tools**

Chairman Lex Veech opened the floor for discussions on the Orange County Tourist Development Tax Grant Application Form and Instructions (Events) and the Orange County Tourist Development Tax Grant Application Form and Instructions (Venues & Capital Projects)

Committee members Martha Haynie, Jon McGavin, and Lizette Valarino entered the meeting.

The following person addressed the committee:

Kevin Craig, Central Florida Hotel and Lodging Association (CFHLA)

## **Discuss TDT Grant Application Process**

Chairman Lex Veech opened the floor for discussions on the following

- a. Notice of a Grant Window
- b. Review Process, Evaluation Method, Ranking process
- c. Notification to TDC

The following person addressed the committee:

Trudy Wild, United Arts

A motion was made by Brian Comes, seconded by Vice-chairman Louis Robbins to approve the Orange County Tourist Development Tax Grant Application Form and Instructions (Events) and Orange County Tourist Development Tax Grant Application Form and Instructions (Venues and Capital Projects) submitted by the CFHLA as evaluation tools. The motion carried with all present members voting "Aye".

## **TDT ARC process Administrative Regulation**

Discussions ensued on the process of Administrative Regulations.

## **Consider topics, date, and time for the next ARC meeting**

Chairman Veech announced the next ARC meeting will take place on Friday, March 16, 2018, at 1:00 p.m.

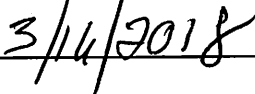
A consensus by the Committee members was made to schedule the April meeting on April 23, 2018 from 10:00 a.m. to 12:00 p.m.

Adjournment: 2:32 p.m.

ATTEST.

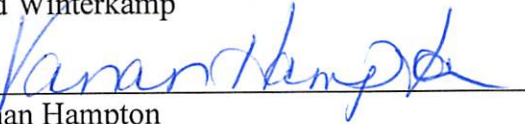
  
Chairman Lex Veech

Date:



ATTEST SIGNATURE:

  
\_\_\_\_\_  
Fred Winterkamp

  
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Vanan Hampton

A verbatim record of this meeting is available at [www.ocfl.net](http://www.ocfl.net) by selecting *Businesses* tab, then select *Open Government*, then select *Video Archive Menu*, then *Tourist Development Tax Application & Review Committee* or click on this link: [TDT ARC Meeting February 16, 2018](#).

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at 407-836-5631.

Para mayor información en español, por favor llame al 407-836-3111.