

Disability Advisory Board Agenda
Annual Training
March 12, 2018 (2nd Monday) 2:00 p.m. – 4:00 p.m.
2100 E. Michigan St., Orlando FL. 32806



| Item | Agenda Topic | Action Item | Info/ Discussion Item | Presenter |
|-------|--|-------------|-----------------------|--|
| I. | Call to Order (2 pm) A. Welcome B. Introduction of new Board Members C. Pledge of Allegiance | | | Elizabeth McCarthy Karen Ashmeade |
| II. | Roll Call / Establishment of Quorum Board Members: Vice Chair - Kirk Root, Sandra Algarin, Elizabeth McCarthy, Joe Waczewski, Karolyn Campbell, Theresa Smith, and Daisy Morales | | | Vice Chair Kirk Root |
| III. | Public Comments <i>*3 minute time limit</i> | | | Kirk Root initiates |
| IV. | Introductions of Attendees | | | Karen Ashmeade |
| V. | Annual Training Agenda | | | Karen Ashmeade |
| VI. | Presentation • Florida Sunshine and Public Records Law | | | Sawsan Mohiuddin, Assistant County Attorney |
| VII. | Presentation • HIPAA –“Health Insurance Portability & Accountability Act of 1996” | | | Randy Lewis, Orange County HIPAA Officer |
| VIII. | Presentation Parliamentary Procedure | | | Karen Ashmeade |
| IX. | Election for New Chair Person | | | Karen Ashmeade |
| X. | Meeting adjournment | | | Elizabeth McCarthy |

Next meeting: Monday April 9, 2018, 2100 E. Michigan St., Orlando, FL. 32806, 2:00 p.m. – 4:00 p.m.
For Public Comment Form – see ADA Program Manager Karen Ashmeade

Note: February 2018 DAB meeting minutes will be approved at the April 9th meeting. Draft copies are available online at:

http://www.ocfl.net/Portals/0/resource%20library/all%20meeting%20minutes/Disability%20Advisory%20Board/2018.02.12_MINUTES.pdf?timestamp=1520022128290

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Orange County Office on Disability (407 836 6568 or 407 836 7588), not later than three business days prior to the proceeding. When operating under Florida’s Government in the Sunshine Law, the Supreme Court recognizes the importance of public participation in open meetings. The Board provides that right at each meeting and adheres to Chapter 286.01, 286.0105, and Chapter 286.26 Florida Statutes.