

# **ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD MEETING MEETING MINUTES**

**Date:** December 12, 2017

**Location:** Medical Examiners Conference Room  
2350 E Michigan Street  
Orlando, FL 32806

**Meeting called to order by:** Chair Lisa Franchina

**Time:** 6:40 p.m.

**Minutes recorded/transcribed by:** Betty Coleman & Richard Roos

**Meeting adjourned at:** 7:40 p.m.

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## **MEMBERS ATTENDANCE:**

Lisa A Franchina  
Paul Wean  
Nanette P Parratto-Wagner  
Richard Risser  
Jeff Loeffert  
Thomas Mortimer

## **STAFF:**

Dil Luther, Division Manager OCAS  
Don Bruce, Assistant Manager OCAS  
Diane Summers, Program Manager Communications OCAS

**APPROVED:** \_\_\_\_\_

**NEXT MEETING:** The next meeting will be held on Tuesday, January 16, 2018, 6:30 p.m. at  
Orange County Facilities Training Room, 2010 E Michigan Street; Orlando, FL 32806

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY COUNCIL BOARD MEETING  
December 12, 2017**

| ITEM# | TOPIC                 | ACTIONS TAKEN/DISCUSSION/ASSIGNED  | PARTIES | DUE DATE |
|-------|-----------------------|--|---------|----------|
| 1-2.  | Welcome/<br>Roll Call | Board Chair Lisa Franchina called meeting to order. There was a quorum.<br>There was a total of 3 citizens present.  |         |          |
| 3.    | Approval of Minutes   | Board Chair Lisa Franchina asked for a motion to approve the minutes. Board Member Paul Wean made a motion to approve the minutes and Seconded by Board Member Jeff Loeffert.  |         |          |
| 4.    | Board Work Session    | <ul style="list-style-type: none"> <li>• Do Not Adopt List – Status – Still in Legal.</li> <li>• Paul Wean requested status of Volunteer Agreement – Still Awaiting response from Orange County Human Resources. Will proceed with what we have currently.</li> <li>• Carrie Proudfit &amp; Diane Summers, presented a work in process copy of the new proposed website slated for a January 1, 2018 rollout. Showed some of the updates done to the new site.</li> <li>• Candace Scheibel, OCAS Animal Trainer/BehaviorCoordinator was introduced to the Advisory Board.</li> </ul> |         |          |
| 5.    | New Business          | Grant Application- Cats In Knead, Inc. <ul style="list-style-type: none"> <li>• Paul Wean made a motion to table this grant for Cats In Knead, Inc. Jeff Loeffert Seconded the motion.</li> <li>• Per board member Paretto-Wagner's request for inclusion on the agenda, the board discussed recent negative social media posts about OCAS..</li> </ul>  |         |          |
| 6.    | Public Comments       | No public comments   |         |          |
| 7.    | Adjournment           | A motion to adjourn was made by Board Member Paul Wean. Board Member Jeff Loeffert Seconded the motion. The meeting was adjourned at 7:40 pm.  |         |          |

