

## **Minutes**

**Meeting:** Citizens' Commission for Children (CCC) Advisory Board

**Date:** June 23, 2017 – 8:30 a.m.

**Location:** Orange County Citizens' Commission for Children Division  
Mable Butler Building  
2100 E. Michigan Street  
Orlando, Florida 32806

**Board Members Present:** Commissioner Pete Clarke, District 3; Dr. Sylvia T. Caceres, Ph.D.; Ms. Nikki Covington; Mr. Sean Bradford; and Ms. Jennifer Felder-Smith.

**Board Members Absent:** Mr. Melvin Rogers, Chairman; Dr. Katherine Clark, Ph.D., Vice-Chair; Mr. Demetrius Vashawn Smith; Dr. Carmel Munroe, Ph.D.; and Mr. Dewey L. Harvey.

**CCC Staff Present:** Ms. Danna Jackson-Carroll, Sr. Program Manager; Ms. Charise Liburd, Sr. Program Manager; Ms. Runnette Mitchell, Sr. Monitoring and Evaluation Coordinator; Ms. Mary Davis, Sr. Monitoring and Evaluation Coordinator; Ms. Lynnsey Hicks, Sr. Monitoring and Evaluation Coordinator; Ms. Lasheena Williams, Family Services Program Manager; Ms. Toni Anderson, Monitoring and Research Specialist; Ms. Wonkiasha Washington, Sr. Contract Administrator; Ms. Deja Barnes, Quality Assurance Coordinator; Ms. Lisa Watt, Quality Assurance Coordinator; Mrs. Lucy Gonzalez, Administrative Assistant, and Ms. Julie Alvin, Administrative Specialist.

**Presenter:** Mr. Eddy Moratin, Executive Director, Lift Orlando

**Others present:** Ms. Mercedes Fonseca, Administrative Aide to Commissioner Pete Clarke, District 3. Ms. Sherry Paramore, Lift Orlando; Ms. Natalie Lovero, Lift Orlando

### **Welcome**

Dr. Sylvia T. Caceres called the meeting to order at 8:34 a.m. and addressed the housekeeping issues including the meeting being open to the public under the Sunshine Law.

### **Approval of Minutes**

As there was not a quorum present; minutes could not be approved.

### **Public Comment**

There were no members of the public present at the Board meeting.

### **Lift Orlando**

Dr. Sylvia T. Caceres introduced Mr. Eddy Moratin, Executive Director of Lift Orlando. Mr. Moratin presented his colleagues and introduced a video to explain the mission of Lift Orlando. Lift Orlando has spearheaded the redevelopment of the neighborhood surrounding Camping World Stadium into what will be The Westlakes Community, a mixed-income, purpose-built area. Mr. Moratin took questions from the Board and Citizens' Commission for Children staff, further explaining Lift Orlando's goals.

### **Strategic Plan Update**

Ms. Mary Davis, Sr. Monitoring and Evaluation Coordinator directed Board members to the CCC Strategic Planning Stakeholder Survey Results which indicated that the Division's goals are seen by Board Members and community stakeholders as relevant, in the majority. Ms. Davis explained that the CCC is utilizing results in refining strategic goals and setting the objectives of the Citizens' Commission for Children Strategic Plan beginning in 2018. The Board will continue to receive updates from staff as the process moves forward.

### **CCC Updates**

Ms. Danna Jackson-Carroll, Sr. Program Manager, informed the Board that the Professional Opportunities Program for Students (POPS) Summer Internship has begun as coordinated by After School Zone staff. The Quality Assurance team has just begun the summer evaluations of the 13 NCFs. Evaluations. The Union Park Neighborhood Center for Families location move has been put on hold for the moment. Discussions are still ongoing and the move is still possible in the future. The Summer Zone is well underway at 20 of the After School Zone Orange County Middle School sites. The Board was then directed to several pieces of information in their meeting packets, including the annual Kids Count Data Book. Follow-up on summer programming and monitoring will be provided to the Board Members at the next CCC Advisory Board Meeting.

### **General Discussion**

Dr. Sylvia T. Caceres led general Board discussion and CCC staff answered questions.

Members were reminded of the date of the next Advisory Board meeting, Friday, September 22, 2017.

Meeting adjourned at 9:40 a.m.

  
Presented by: Julie Jean Alvin

9-22-17  
Date

Approved by:

  
Melvin Rogers, Board Chairman

9/22/17  
Date